

Bocconi

FREQUENTLY ASKED QUESTIONS: VISA/PERMIT OF STAY

- [1. What is the difference between a visa and a permit of stay?](#)
- [2. Where do I apply for a visa?](#)
- [3. When should I apply for a student visa?](#)
- [4. Which documents are required in order to apply for a visa?](#)
- [5. Can I use my visa to travel in the Schengen area?](#)
- [6. How do I apply for a Permit of stay?](#)
- [7. What happens after submitting the Permit of stay application at the post office?](#)
- [8. Where can I get more information about the Permit of stay procedure?](#)
- [9. What kind of insurance policy do I need?](#)
- [10. Do EU students need to legalize their position in Italy?](#)

1. What is the difference between a visa and a permit of stay?

An entry visa is the authorization which enables NON EU students to enter Italy. To find out whether you need to apply for a visa and to know the required documents to apply click [here](#). We recommend students to apply for a multiple-entry Schengen VISA. The Permit of stay is the authorization to live in Italy for a stay exceeding 90 days. You must apply for it within 8 working days from your arrival in Italy.

2. Where do I apply for a visa?

You need to apply at the Italian Embassy/Consulate located in the country where you are resident/temporary resident: see [here](#). You cannot apply for a visa or an extension of its validity in Italy.

3. When should I apply for a student visa?

It is important to begin this process as soon as possible since it may be a lengthy procedure. Schedule your appointment with the Italian Consulate/Embassy as soon as possible, keeping in mind that the majority of consulates use an Online Booking System (double check it on the webpage of the Italian Consulate).

IMPORTANT: VISA applications cannot be lodged earlier than 90 days from the first date of entry in the Schengen area. For detailed information: www.esteri.it/visti/index_eng.asp

4. Which documents are required in order to apply for a visa?

Check the documentation required on the website of the Consulate since VISA requirements vary for every country and Consulate. The Admission Letter -issued by Bocconi University - is required.

5. Can I use my visa to travel in the Schengen area?

Yes, you can, provided that you obtain a multiple entry visa. You can find at this link the list of Schengen Countries According to the current Regulation a Schengen Visa is also valid for the [following countries](#). A Schengen visa allows the holder to travel freely within the Schengen countries for a maximum stay of up to 90 days in a 6 month period.

6. How do I apply for a Permit of stay?

In order to apply for a Permit of stay you need to submit the Permit of stay kit together with a set of documents at the post office, no later than 8 working days from your arrival. You will then need to show up in person at the police station, providing a specific set of documents and to have your fingerprints registered. A permit of stay tutorial will be available on your yoU@B agenda, to guide you through the entire procedure.

7. What happens after submitting the Permit of stay application at the post office?

After submitting your application, you will be given a receipt with the ID number of your procedure proving that you applied for the Permit of stay. The post office will schedule for you also an appointment with the police station of reference.

8. Where can I get more information about the Permit of stay procedure?

You can find more details at [this website](#).

9. What kind of insurance policy do I need?

The current regulation requires non-EU applicants to have health insurance coverage before departing. Please check carefully whether your medical insurance will cover costs for medical treatment abroad. If it does not, you need to submit a health insurance covering your stay in Italy. In order to prove you are covered you need to provide a letter from your insurance carrier confirming coverage abroad for the minimum amount provided by the law. Bocconi university does not sell medical insurances. The duration of a permit of stay cannot exceed the duration of a health insurance coverage period.

10. Do EU students need to legalize their position in Italy?

EU students and those from countries that form part of the European Economic Area (EEA: Norway, Iceland, Switzerland and Liechtenstein) may enter, leave and freely circulate within Italian territory with the sole requirement of having a VALID PASSPORT OR NATIONAL I.D. CARD, with some considerations:

- for stays of less than three months, regardless of the reason for the stay, the only requirement is having a valid passport or national ID card
- for stays of more than three months, it is compulsory to register with the Registry Office/Vital Statistics Office, “Ufficio Anagrafe” at the city hall where they intend to reside. You must register within 3 months of your arrival in Italy, in order to obtain a residence certificate, “certificato di residenza”. For more information click [here](#)