EXCHANGE STUDENTS
WELCOME GUIDE
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Markets & External Affairs – International Student Desk
UNIVERSITÀ BOCCONI

Università Bocconi, founded in 1902, was the first Italian university to grant a degree in economics. For over a century, Bocconi has played a leading role in Italy’s social and economic modernization.

Today, Bocconi is a research university of international standing in business, economics, and law and is considered a leading university in Italy. Bocconi grants Bachelor, Master of Science, and PhD degrees in the areas of management, economics, and law, while its School of Management provides post-experience management education.

Bocconi modern urban campus lies in the heart of Italy’s bustling business and finance city. Our course offer-ranging from undergraduate to PhD - provides a quality response to a wide range of educational needs.

The University has more than 14,500 students, a faculty of 1,400 members and approximately an administrative staff of 600.

Bocconi offers a broad range of undergraduate and graduate programs taught in Italian and in English by a distinguished Italian and international Faculty. Classes at Bocconi offer up-to-date, quality content and interactive methods supported by excellent IT and library facilities.

Lessons with highly qualified faculty and prestigious visiting professors are enriched with seminars and workshops involving members of the Italian and international business community.

www.unibocconi.eu
BOCCONI INTERNATIONAL PERSPECTIVE

One of the University’s strategies is to invest heavily in international programs, therefore Bocconi’s process of internationalization has accelerated over the past years. As a result, the international faculty and student bodies have been steadily growing, building a truly global environment.

About 13% of the student body is from outside Italy. The university is committed to providing students with an internationally-diverse education through Exchange Programs and a wide range of international opportunities for enrolled students.

In addition, Bocconi has created a network of alliances with partner universities all over the world. The university is part of three prestigious international university networks, which hold the top spots in world rankings:

- **PIM** (Partnership in International Management), an international consortium which brings together 60 leading business schools from all over the world (www.pimnetwork.org);
- **CEMS** (The Global Alliance in Management Education), a strategic alliance of leading business schools and multinational companies. Bocconi is a founding member (www.cems.org);
- **THEMIS** (The Network in International and Business Law), an International network focused on International and Business Law Education.

INTERNATIONALIZATION: THE NUMBERS

Bocconi’s network of relations with other leading universities today includes around 220 partners located in over 50 countries all over the world. Each year, over **3,000 students** participate in one of the many international opportunities promoted in about **100 countries** worldwide, including Exchange Programs, Campus Abroad Programs, Double Degree, Internship opportunities and competitions.

Over **1,200** incoming students (including CEMS and Themis) from our international network spend a period of study at Bocconi.

[www.ir.unibocconi.eu](http://www.ir.unibocconi.eu)
APPLICATION PROCEDURES

EXCHANGE STUDENTS
If you are interested in spending a semester at Bocconi through the Exchange Program, you should first turn to the International Relations or Study Abroad Office at your home Institution.

After the Bocconi International Student Desk receives the nomination for you to study abroad at Bocconi, you will receive a personal PIN and PASSWORD which will allow you to access the online application at: www.ir.unibocconi.eu/exchangeapplication
You will need to complete the online application by the deadline indicated in the email which includes your PIN and PASSWORD. You will be able to apply for Bocconi Housing and the Italian Language Courses organized by the ISD while completing the online application. Moreover, you will be required to upload your CV (resume), Academic Grade Report and passport-size picture through the online application. After completing the online application you will be able to print out a receipt.

VISITING STUDENTS
If your home institution does not have an Exchange agreement with Università Bocconi, or in case you are not selected by your home Institution for the Exchange Program, you can apply to study at Bocconi as a Free Mover – Single Courses Program.

Università Bocconi gives visiting students (students who are currently enrolled at a University abroad or already graduated at a foreign University) the opportunity to take courses on a fee-paying basis. Students are offered a wide range of courses to choose from including both the Undergraduate and MSc course portfolios.

For further information about enrolment and fees students can either visit Bocconi website at: www.unibocconi.eu/singlecoursesadmission or contact the Admissions Office at: admissionsoffice@unibocconi.it

PUBLIC HOLIDAYS AND EXCHANGE SEMESTER TIMELINE

January
1st - New Year’s Day
6th – Epiphany

March or April
Easter Monday

April
25th - Anniversary of Liberation

May
1st - Labour Day

June
2nd - Republic Day

August
15th - Assumption Day

November
1st - All Saints Day

December
7th - St. Ambrogio (Patron Saint of Milan)
8th - Immaculate Conception
25th - Christmas Day
26th - Boxing Day
## Exchange Semester Timeline

<table>
<thead>
<tr>
<th>Event</th>
<th>Fall</th>
<th>Spring</th>
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<tr>
<td>Exchange students online nomination</td>
<td>March - mid May*</td>
<td>mid September - mid October</td>
</tr>
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<td>Online application period for:</td>
<td></td>
<td></td>
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<tr>
<td>- Housing</td>
<td></td>
<td>end of October - mid November</td>
</tr>
<tr>
<td>- Italian Language Crash Course</td>
<td>mid May - end of May</td>
<td></td>
</tr>
<tr>
<td>- Italian Follow-Up Course</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Online course selection</td>
<td>August</td>
<td>January</td>
</tr>
<tr>
<td>Add/drop period</td>
<td>mid September</td>
<td>end of February</td>
</tr>
<tr>
<td>Italian Language Crash Course teaching</td>
<td>early September - mid September</td>
<td>mid January - mid February</td>
</tr>
<tr>
<td>Italian Follow-Up Course teaching</td>
<td>end of September - end of November</td>
<td>February – end of April</td>
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<tr>
<td>Lecture period</td>
<td>mid September - early December</td>
<td>mid February - May</td>
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<tr>
<td>Exam period</td>
<td>December</td>
<td>May - June</td>
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<td></td>
<td>January - February</td>
<td></td>
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<tr>
<td>Earliest departure date**</td>
<td>end of December</td>
<td>early June</td>
</tr>
<tr>
<td>Transcripts available</td>
<td>early February</td>
<td>July</td>
</tr>
</tbody>
</table>

*Partner universities can nominate students for both semesters during this period.

**The earliest date by which at least one official exam date for each course is scheduled. Students may take exams at Bocconi only during the official examination sessions and we strongly suggest that departures are not planned before this date.

The complete and detailed Academic Calendar for exchange students is available at: [www.ir.unibocconi.eu/calendar](http://www.ir.unibocconi.eu/calendar)
LEARNING EXPECTATIONS

Language of instruction: Italian and English

Course Load: Exchange students are expected to select a minimum of 2 up to a maximum of 5 courses per semester. The Università Bocconi credit system is ECTS equivalent: 1 Bocconi credit corresponds to a 25-hour workload (of which 8 lecture hours). The average workload for exchange students is 4 courses per semester and classes run approximately 11 weeks per semester. Exchange students may decide to substitute 1 Bocconi course with a research project under the mentorship of a Bocconi faculty member.

Selecting courses: Classes can be selected online from a wide variety of courses. Undergraduate students can select courses at the undergraduate level only (codes 30xxx and some 50xxx), while graduate students can select courses both at the undergraduate and graduate level (codes 20xxx and 50xxx). See page 8 for ‘Course Selection’.

Class Attendance: As a general rule, class attendance is not mandatory. Students are encouraged to discuss attendance requirements with lecturers, since exam rules for attending vs. non-attending students may change.

Grading: Grading is essentially based on the result of the final exam. In some courses, the final grade might be the result of different elements such as group work, assignments, essays and class participation. Always clarify with the lecturer the exam rules as well as the weight of class discussions and assignments (e.g. group work) on the final grade.

Exams: Exams may be taken during official examination sessions and only at Bocconi. Students need to officially register for exams on official dates in order to allow the grade registration. The exam format may vary: even though exams are usually written, some courses may have an oral exam; the format might also include assignments and midterm exams. Since each course may be different, we suggest that students carefully read the final detailed syllabus of the course, usually made available at the beginning of the semester and always discuss those details with the lecturer. For details, see page 8 and 9.
EXAMS
Exchange students are allowed to take exams on the available official exam sessions within their exchange period. They need to register for exams on official dates in order to allow the grade registration. Students are strongly recommended to bring their student ID card when sitting their exams.
Exams can be either oral or written: all students must comply with the exam type/procedure decided by the professor.
In both semesters, classes are suspended during the mid-term break for partial exams. Final (and second partial) exams are held at the end of the semester.
Exams may be sat on official dates ONLY and at Bocconi University.

OFFICIAL EXAM SESSIONS
Fall Semester
Mid-term Exam Session ➔ October
Special Exam Session ➔ December (*)
Regular Exam Session ➔ January - February

(*) Special Exam Session: a special session is scheduled in December prior to the Regular session to allow incoming exchange students to complete their exchange semester before the Christmas break.

Spring Semester
Mid-term Exam Session ➔ March
Regular Exam Session ➔ May - June

EXAM SCHEDULE
The exam schedule is available on Bocconi website at: www.unibocconi.eu/exams and on the yoU@B, the student’s personal agenda. agenda.unibocconi.it
Each exam session consists of one or more exam dates. Second partial exams and finals may or may not be scheduled on the same date. Exam classrooms are posted online usually one working day prior to the exam date at: www.unibocconi.eu/classrooms
If students have been split up into different groups for partial and general exams, (personalized) classroom allocation will be available on the yoU@B agenda (in the “breakdown of students” box).

COURSE SELECTION
Students will need to select courses for their study plan before arriving at Bocconi. Course selection is carried out online and registration is open during the month of August for the Fall semester and the month of January for the Spring semester.
Students will have the opportunity to change their study plan by adding/dropping/switching courses (upon course availability) during the ‘add/drop period’ which takes place at the beginning of each semester. After the ‘add/drop period’ no changes (add/switch/drop) will be allowed.
Students who decide to include a research project in their study plan will have to submit a Form of Approval signed by their sponsoring professor to the ISD office at the beginning of the semester as well as an Evaluation Form signed by the same professor at the end of their exchange period.

THEMIS STUDENTS
Students participating in the Themis program are required to take at least 30 credits and pass at least 24 exam credits during the semester they will spend abroad. Students may choose courses in English or in the local language as long as the courses have been approved by the Themis network. Students are allowed to attend only one course (up to 6 credits) offered at the Partner School which is not a Themis accredited course.
In order to receive the THEMIS certificate students are required to: fulfill all credit and course requirements of their home school Degree and all Themis Program requirements (internship, exchange abroad, participation to the THEMIS seminar). For Themis related questions, contact: themis@unibocconi.it
For administrative procedures during your semester, contact the International Student Desk at: inexchange@unibocconi.it

CEMS STUDENTS
As a general CEMS rule, in order to validate their term abroad, students must successfully pass a minimum of 24 ECTS credits: this number includes credits for specific CEMS activities (Block seminars, Business projects, Skill seminars, Business Communication Skill Seminar) taken during their term abroad. CEMS students are required to select courses from the list of CEMS electives. One course during the MIM year (max) can be taken outside the list of CEMS electives, after approval of their Coordinator, among a list of electives offered in Bocconi to incoming students at the graduate level. The "free elective" course will count towards their CEMS credits but cannot be an undergraduate course. Information on specific CEMS activities can be found at: www.ir.unibocconi.eu/cems > CEMS for incoming students. For CEMS related questions, contact: cems@unibocconi.it. For administrative procedures during your semester, contact the International Student Desk at: inexchange@unibocconi.it

Markets & External Affairs – International Student Desk
EARLIEST DEPARTURE DATE

Each semester an ‘earliest departure date’ is scheduled and indicated on the Academic Calendar published at: www.ir.unibocconi.eu/calendar

This date must be considered the earliest date by which at least one official exam date for each course is scheduled.

For this reason, we strongly recommend that students do not plan their departure before the Earliest Departure Date, since exams can ONLY be sat on official dates and ONLY at Bocconi; no exceptions will be made.

If students leave before the “earliest departure date”, it is not guaranteed that they will be able to sit all the exams for the courses included in their study plan.

SIGNING UP FOR EXAMS

Students can only sit exams for courses that are included in their STUDY PLAN (i.e. courses they enrolled for online).

All students are required to register for their exams on official exam dates: deadline to sign up for each exam is 4 working days before the exam date (check the exam schedule and the corresponding deadline on the yoU@B agenda).

Online exam registration opens two months before the exam date.

Students can sign up for exams through the yoU@B agenda at: agenda.unibocconi.it (by logging in with their matricola and password)

Please consider that the following days and periods are NOT considered as working days and therefore are not included in the above 4 working days deadline:

• Saturdays and Sundays
• Holidays and periods when the University is closed (check the academic calendar at: www.ir.unibocconi.eu/calendar)

Find instructions on how to sign up for exams at the Punto Blu in the next section.

GRADES

Grading scale: grades are given on a scale of 30/30

Failing grades: between 0 and 17 out of 30

Passing grades: between 18 and 30 out of 30

Exams awarded a passing grade (18 and above) cannot be re-sat (passing grades cannot be rejected).

Exams awarded a failing grade may be re-sat in the next available exam session. It is students’ responsibility to check if they have passed an exam and to sign up for the next available date if they need to re-take it.

TRANSCRIPTS

A transcript listing all the courses included in the study plan as well as the grades/credits achieved by the student is emailed (an electronic pdf file) to the International Office of the partner university at the end of each semester. Failed exams, exams which have not been taken or whose grade has not been released yet will appear with three stars (*** in the grade and credit columns. Hard copies can be mailed upon request.

For further info: www.ir.unibocconi.eu/exchangetranscript
STEP by STEP EXAM ENROLMENT

1. Login with your MATRICOLA and PASSWORD at: agenda.unibocconi.it

2. Click on on Registration Exam Sessions on the left side menu

3. Press on the ‘blue book’ icon next to the selected exam date (see picture at the following page)

Exam type legenda:

- O = general oral
- S = general written
- I = intermediate
- SS = special exam

* We remind you that students can be enrolled only for 1 exam date at the same time for each course (i.e. students cannot be enrolled for CURRENT and NEXT date at the same time, therefore they need to cancel from one date if they want to enrol for the other).

6. Press Register for the exam.

7. To print a receipt, press the ‘printer’ icon next to the selected exam date.

8. To cancel your exam registration click the button ‘Back to the list of sessions’ and select the ‘X’ icon on the right side of the screen. You can cancel your enrollment by 4 working days before the exam date.
## Registration Exam sessions

The page shows the exam sessions you can register for as of this date, only for the educational activities already in your [Study Plan](#).

### Exam sessions available for the courses in your study plan

<table>
<thead>
<tr>
<th>Code</th>
<th>Educational Activity</th>
<th>Exam Type</th>
<th>Date</th>
<th>Time</th>
<th>Registration</th>
</tr>
</thead>
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<td>30193</td>
<td>MANAGEMENT OF INTERNATIONAL AND SUPRANATIONAL ORGANIZATIONS</td>
<td>I</td>
<td>07/04/2014</td>
<td>16:30</td>
<td>from 13/01/2014 to 01/04/2014</td>
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<tr>
<td>30193</td>
<td>MANAGEMENT OF INTERNATIONAL AND SUPRANATIONAL ORGANIZATIONS</td>
<td>I</td>
<td>06/06/2014</td>
<td>11:00</td>
<td>from 10/03/2014 to 30/05/2014</td>
</tr>
<tr>
<td>30193</td>
<td>MANAGEMENT OF INTERNATIONAL AND SUPRANATIONAL ORGANIZATIONS</td>
<td>O</td>
<td>25/06/2014</td>
<td>11:00</td>
<td>from 27/03/2014 to 19/05/2014</td>
</tr>
<tr>
<td>30193</td>
<td>MANAGEMENT OF INTERNATIONAL AND SUPRANATIONAL ORGANIZATIONS</td>
<td>O</td>
<td>11/07/2014</td>
<td>14:30</td>
<td>from 14/04/2014 to 07/07/2014</td>
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BOCCONI SERVICES AND FACILITIES

ID CARD
The ISD team will give you a student ID card upon arrival at Bocconi, during check-in procedures. Your student card will allow you to access many of the student services listed in this guide: the Library, computer labs, the cafeteria and the canteen.

YOU@B – STUDENT DIARY
A tailor-made planner accessible via the web, displaying lecture timetables, classroom allocation, the exam calendar and exam results. It may also contain important notices/announcements from Bocconi services, the International Student Desk (always check the ISD box) and links for registration to extra-curricular activities. We strongly suggest that you check your agenda on a regular basis.

N.B: You are kindly requested to update your personal information (email and Italian mobile phone) on your you@B student diary!

How to access you@B:
The you@B student diary can be accessed from the Bocconi website at: agenda.unibocconi.it

How to login:
To login, type your STUDENT ID NUMBER/MATRICOLA in the appropriate ‘username’ space and your PASSWORD in the corresponding ‘password’ space.

This tool is available both in Italian and English: you can change languages at any time.

PUNTO BLU
Punto Blu terminals -located on campus- allow students to carry out some administrative procedures regarding their student life (such as enrolling for exams). You can select the language of Punto Blu (Italian or English).

Access Punto Blu Functions
To access Punto Blu functions, connect to your you@B – Student Diary (see previous paragraph), both from the terminals or from your pc and select the corresponding tab. Then follow the instructions for each individual function.
COMPUTER ROOMS

Two computer rooms equipped with individual computers connected to the University intranet are available for students:

- **Aula Bar** – Via Sarfatti, 25 (main building, floor -1)
- **Room Info 5** – Via Sarfatti, 25 (main building – second floor)

WIRELESS ACCESS

If you have a notebook equipped with a Wi-Fi card you can access Bocconi wireless network on campus.
For help and troubleshooting write to helpwifi@unibocconi.it

Helpdesk available in the following days:
Tuesday from 8:30 to 13:30
Thursday from 8:30 to 13:30

For a detailed **map** of Wi-Fi coverage please visit:

BOCONI WEBSITE

Bocconi website is the main reference for everyone working and studying at Bocconi.
The website is updated on a daily basis and provides information and updates on all university events, programs and services.
Please visit the international version at: [www.unibocconi.eu](http://www.unibocconi.eu)

BOCONI EMAIL

Exchange students are assigned a Bocconi email address upon arrival. Even if exchange students can keep using their personal email address, we suggest that they check their Bocconi email on a regular basis and/or activate the automatic forward of all incoming emails on their personal account.

M-ID CARD

A special card created for foreign students, to help them make the most of their stay in Milan. Instructions on how to activate your M-ID Card available on the yoU@B Student Diary (check both the Notices and the ISD box).
Detailed information available at: [http://www.studyinmilan.net/](http://www.studyinmilan.net/)
OFFICIAL COMMUNICATIONS
Communications concerning classrooms, changes of class schedule, seminars, etc. will be posted on the you@B.
Sometimes, our office might need to get in touch with students urgently: it is our students’ responsibility to update the you@B agenda with their current telephone number (Italian mobile phone, if available) as well as email address, check the agenda frequently and read the received emails on a regular basis.

MEDICAL ASSISTANCE
A nursing service is available at the Pensionato Bocconi (Bocconi Dorm), located in via Bocconi 12. The service is open Monday through Friday from 11:00am to 1:00pm and can be accessed by everyone in the Bocconi Community. Tel. +39 02 5836 3015
For additional details on how to find a general practitioner in Milan, how to access pharmacies, emergency rooms and First Aid services in urgent situations, visit: www.unibocconi.eu/campuslife > health, or contact the International Student Desk at: inexchange@unibocconi.it

MEAL SERVICES
Self-service Cafeteria/Canteen: provides a variety of food. Open for lunch and dinner.
The cost of a complete meal (first course, second course with side dish, bread and fruit OR drink) is around 8 €. A special price is offered to exchange students (41 € for 10 meals). Further details will be included in your Welcome Kit upon arrival.
Address: Via Bocconi, 12 (Pensionato, floor -1)
Opening hours (cafeteria): Monday-Saturday, 11:45-14:30 and 19:00 - 20:30

Panino-bar: offers sandwiches and fast-food. Open for breakfast and lunch.
Address: Via Bocconi, 12 (Pensionato, floor -1)
Opening hours: Monday-Friday, 8:00-17:00
The cafeteria and the panino-bar are closed on Sundays, holidays and when the service is suspended, according to the academic calendar.

Coffee Bar: one of the busiest places at Bocconi, it offers pizza, panini (sandwiches), pasta, snacks and more. Open for breakfast and lunch.
Address: Via Sarfatti, 25 (main building, floor -1)
Opening hours: Monday-Friday, 8:00-19:00 and Saturday 8:00-15:00

BBar: located in the Grafton building, it’s open for breakfast, lunch and happy hour.
Address: Via Roentgen, 1
Opening hours: Monday-Friday, 8:00-19:00

There are also several snack-bars, cafes and restaurants located around the University.
CAREER SERVICE

Students can access some of the services provided by the Career Service in order to look for internship opportunities, get ready for job interviews and take advantage of a personal consulting service. Further info at www.cs.unibocconi.eu. The Placement Library supports students when searching internship opportunities. Further info will be given upon arrival.

CAMPUS LIFE

The office organizes and promotes cultural, sporting and recreational activities on campus and around the city. Campus Life activities allow students to enrich their knowledge, discuss issues regarding current events and cultivate new interests. Info at: www.unibocconi.eu/campuslife

In addition, Bocconi Sport Team aims at spreading the passion for sports among students by promoting and coordinating recreational and sport events: www.unibocconi.eu/pellicani

Take a virtual tour of Bocconi campus at: www.unibocconi.eu/virtualcampus

BOOKSTORE

The EGEA bookstore is located next to Bocconi School of Management (SDA) building (Via Bocconi, 8).
Opening hours: Monday-Friday, 8:30-19:30 and Saturday: 10:00-19:00
Info at: www.egeaonline.it

LIBRARY

Established in 1903, the Bocconi Library is the most comprehensive economics and finance collection in Italy with more than 500,000 volumes and 7,000 periodicals in print. It also provides access to a wide range of electronic resources and a range of quick reference materials. Exchange students have full access to the library, can book group study rooms and can borrow books, free of charge (lib.unibocconi.it).

LANGUAGE CENTRE

Exchange students can access the multimedia language laboratory which offers up-to-date language teaching tools and multimedia language learning software.

Address: Via Gobbi, 5 (3rd floor)
Administrative Office Hours: Mon-Wed-Fri, 9:00-13:00 and Tue-Thu, 14:00-17:00
Language Lab Hours: Mon-Fri, 9:00-19:00 and Saturday, 9:00-12:00
www.unibocconi.eu/languagecentre

INTERNATIONAL RECRUITMENT SERVICES

The office organizes a series of events and support services to help prospective students familiarize themselves with the university and the educational offer at both undergraduate and graduate levels.
www.unibocconi.eu/undergraduate
www.unibocconi.eu/graduate
THE INTERNATIONAL STUDENT DESK SERVICES

The International Student Desk (ISD) is the Bocconi office committed to helping incoming exchange students make the most of their stay on campus. Arriving in a foreign country and getting used to a new environment can be very challenging. The ISD offers exchange students a series of tailored services and activities to help them acclimate to their new surroundings during the beginning of their program and support them throughout their stay.

DEDICATED STAFF
A dedicated team is available to assist all incoming exchange students to better adjust to their new lives in Italy, in Milan and at Bocconi. The ISD also provides a constant update about events organized for the international student body at Bocconi.

RELOCATION ASSISTANCE
Special information sessions are organized during the orientation program at the beginning of each semester in order to provide NON-EU students with necessary information on the Permit of Stay application and procedure. The International Student Desk will also provide consulting service and assistance during the application process, in order for the students to complete the procedure.

HOUSING SUPPORT
Exchange students can apply for accommodation in Bocconi Residence Halls through the ISD Housing Office. Please note that Bocconi Residence Halls close during summer and winter breaks. More details are available at: www.ir.unibocconi.eu/housingisd For further information contact: housing.isd@unibocconi.it

ACADEMIC ADVISING
Academic Advisors are available to help exchange students build their study plan and assist them with any academic related matters. The Academic Advisors contacts are available on our website at: www.ir.unibocconi.eu/coe > Academic Advisors

WELCOME ACTIVITIES
At the beginning of each semester the International Student desk offers various welcome activities:

• WELCOME DESK: set up at the entrance of the main building, where full time Bocconi students provide first hand information on all aspects of student life, university services and facilities, and life in Milan and Italy in general.
• BOCCONI WELCOME KIT: during the check-in procedures, the International Student Desk staff will provide incoming exchange students with their Bocconi student card and with a welcome kit containing useful information about Bocconi and Milan.
• UNIVERSITY TOURS: guided tours that will provide you with valuable insight into campus life, the university buildings and facilities.
• GUIDED TOURS OF MILAN: exchange students can discover the city of Milan by taking part in one of the guided tours organized before the start of classes. Three kind of itineraries are available. Registration and detailed programs will be available at the Welcome Desk.
• WELCOME COCKTAIL: This is a chance for new incoming exchange students to meet their exchange classmates and the ISD staff in an informal occasion, and network with people at Bocconi and in Milan.

ORIENTATION PROGRAM
A series of meetings organized at the beginning of each semester, providing useful information on relocation in Milan as well as the International Student Desk services and activities. Specific information on the Orientation Program schedule and welcome activities will be sent by email before the students’ arrival at Bocconi.

ISD SOCIAL MEDIA
Exchange students can join the International Student Desk Facebook Page to be updated about important news, events, cultural and leisure opportunities going on at Bocconi and in Milan. The ISD Facebook Profile (www.facebook.com/isdbocconi) is also a useful way to get in contact with the incoming exchange community before and during the semester. Follow us also on YouTube (http://www.youtube.com/channel/UCx1a-AyQzrZbiCNopgY5v8g)
ITALIAN LANGUAGE COURSES

The International Student Desk (ISD) organizes optional courses in order to help exchange students get familiar with Italian:

- **Italian Language Crash Course** - an intensive course scheduled before the beginning of Bocconi classes. Levels from beginner up to advanced;
- **Italian Language Follow-Up Course** - scheduled throughout the semester for the following levels only: Pre-Elementary, Elementary, Pre-Intermediate and Intermediate.

Attendance is mandatory for students taking part in these courses.

The Italian Crash course and the Follow-up courses are optional, extra-curricular courses, and therefore will not be included in a student’s study plans or official transcripts and credits will not be awarded.

Students who attend a minimum of 75% of the total workload of each course and pass the final test will receive the Italian Language Course Participation Certificate. The certificate of attendance will also include an overall evaluation: pass, fair, good or excellent.

HOW TO APPLY

Students interested in signing-up for the Italian language courses will have the opportunity to register for the course while filling out their online application for the exchange program. Students who register for the Italian language course will need to take an online placement test which will determine their appropriate course level. There is a time limit for completing the test, and after submitting their tests students will no longer be able to access it. Students will also be required to pre-pay an enrollment fee online by credit card.

Students can choose between the following two options:

- **Italian Crash Course ONLY (40 hours of lesson)**
- **Italian Crash Course + Follow-up Course (40 + 30 hours of lesson).**

This option is only open to students who enroll in and attend the Italian Crash Course as Beginner, Pre-Elementary, Elementary, Pre-Intermediate.

Please note: it will not be possible to register for the Follow-up course only, without registering for the Crash Course.

More information is available at: [www.ir.unibocconi.eu/itacourse](http://www.ir.unibocconi.eu/itacourse)

HOUSING

HOUSING ON CAMPUS

Bocconi modern urban campus is located close to the city centre.

In the last few years major steps have been taken in the development of its facilities.

In order to make things easier for students/guests staying in Milan for short periods, the International Student Desk offers some housing solutions in **Bocconi Residence Halls**.

You can **apply** for Bocconi housing when filling out the online exchange program application. In order to reserve a room/bed in Bocconi residence halls you will be required to pay a deposit; if you are not assigned to any of the Bocconi residence halls, your deposit will be refunded upon arrival at Bocconi.

HOW CAN I PAY MY RENT?

If you are staying in a University Residence you must pay your rent on a monthly basis by the end of the previous month.

HOW CAN I GET A REFUND ON MY HOUSING DEPOSIT?

In order to reserve a place in a Bocconi Dorm you will be required to pay a deposit.

If you are not assigned a place in a Bocconi dorm, your deposit will be refunded upon arrival.

If you are currently staying in a University Residence Hall your deposit will not be returned until the end of the semester (it is held in case of damages).

HOUSING OFFICE CONTACTS

Housing Office@ISD: housing.isd@unibocconi.it
www.ir.unibocconi.eu/housingisd

Markets & External Affairs – International Student Desk
HOTEL AND TEMPORARY HOUSING
Due to the growing number of incoming exchange students, Bocconi University has made agreements with some hotels. If you are planning to look for an apartment or apartment-share upon arrival we suggest that you book a room at one of these **short-term accommodations** that are close to Bocconi for at least a couple of days or a week. When booking, ask about weekly rates, special student discounts and offers for Bocconi students. Bocconi does not book rooms at hotels or hostels for students. You will need to **contact the hotels** on your own (see numbers posted on the web). It is best to **make reservations** at a hotel at least **4 weeks in advance**. Please remember to specify that you are an "Exchange Student at Bocconi" if and when you reserve your room with one of the following hotels:

**HOTEL VIGNETTA***
Via P. Custodi, 2 - 20136 Milano  
Tel: +39-02-8375589  
Fax: +39-02-8373233  
Email: reception@lavignettahotel.it  
For info and reservation visit the [webpage](http://lavignettahotel.it)

**HOTEL MINERVA***
Corso C. Colombo 15 - 20144 Milano  
Tel: +39-02-8375745  
Fax: +39-02-8358229  
Email: info@hotelminervamilano.it  
For info and reservation visit the [website](http://hotelminervamilano.it)

**HOTEL PIACENZA***
Via Piacenza, 4 - 20135 Milano  
Tel: +39-02-5455041  
Fax: +39-02-5465269  
Email: info@hotelpiacenza.com  
For info and reservation visit the [website](http://hotelpiacenza.com)

**HOTEL Idea Milano Corso Genova ***
Via Conca del Naviglio, 20 - 20123 Milano  
Tel: +39-02-36604800  
Fax: +39-02-49522151  
Email: reservation.milanocorsogenova@ideahotel.it  
For info and reservation visit the [website](http://ideahotel.it)

**BEST WESTERN HOTEL MAJOR****
Viale Isonzo, 2 20135 Milano  
Tel: +39-02-55188335  
Fax: +39-02-55183140  
Email: major.mi@bestwestern.it  
For info and reservation visit the [website](http://bestwestern.com)

If you are looking for a budget accommodation we suggest you make a reservation at a Hostel:

**Ostello LA CORDATA**
Via Burigozzo 11  
20122 Milano  
Phone: +39-02-5831.4675  
Fax: +39-02-5830.3598  
[www.ostellolacordata.com](http://www.ostellolacordata.com)  
[ostello@lacordata.it](mailto:ostello@lacordata.it)  
[info@ostellolacordata.com](mailto:info@ostellolacordata.com)

For other hotels you may want to check the following web sites:

- [http://www.traveleurope.it/](http://www.traveleurope.it/)  
- [http://www.hostels.com](http://www.hostels.com)  
- [http://www.hostelworld.com](http://www.hostelworld.com)

Hotel booking centre:  
02.58580230 or 02.58580076

APARTMENT HUNTING
Typically students live in one of the residences we recommend or they find an apartment on their own. If you are interested in finding an apartment by yourself, with Italians or other exchange students, you can find a list of rooms/apartments available on the **notice boards** around the **Bocconi buildings**.

The process of finding an apartment or a room can often be difficult. We recommend that you book a temporary accommodation for at least a couple of days.

Please also have a look at the following websites (most of them are in Italian):

- [http://www.stanzesingole.it](http://www.stanzesingole.it)  
- [affittistudenti.studenti.it](http://affittistudenti.studenti.it)  
- [http://www.ecasa.it/](http://www.ecasa.it/)  
- [http://www.affitto.it/](http://www.affitto.it/)  
- [http://www.secondamano.it/](http://www.secondamano.it/)  
- [http://www.agenziauni.comune.milano.it/dccasa-front/home.html?m1=home](http://www.agenziauni.comune.milano.it/dccasa-front/home.html)  

AREAS NEAR BOCCONI:
BOCCONI, VIALE BLIGNY, PORTA ROMANA, LODI, CROCETTA, 24 MAGGIO, PORTA TICINESE, NAVIGLI AND PORTA GENOVA.
HOW TO GET TO BOCCONI

FROM THE AIRPORTS

LINATE AIRPORT
By taxi: takes about 15 minutes and costs approximately € 15.
Public transport: take bus 73, get off at stop ’5 Giornate’ and take tram/bus 9 to stop ‘via Bocconi’. The bus/tram ticket costs 1,50 € and you can buy it at any tobacconist’s or newsstand inside the airport.

MALPENSA AIRPORT
By taxi: takes about 50 minutes and costs approximately € 90.
Public transport: take the Malpensa Express (12€) train to Cadorna Railway Station, then take subway line 2 (direction Abbiatigrasso), get off at stop ‘Porta Genova’ and take tram/bus 9 to stop ‘via Bocconi’. (www.malpensaexpress.it/en)
Alternatively, take the Malpensa Shuttle to Central Railway Station, then take subway line 3 (direction San Donato), get off at stop ‘Porta Romana’ and then take tram 9 to stop ‘via Bocconi’.
The shuttle ticket costs 10€. Info at www.malpensashuttle.it or www.autostradale.it

ORIO AL SERIO AIRPORT
The Orio Shuttle connects Milan Central Railway Station with Milano Orio al Serio (Bergamo) Airport, leaves approximately every half-an-hour and takes about 65 minutes. The ticket costs 5 € (one way) or 9 € (round - trip ticket).
Info at www.orioshuttle.com or www.autostradale.it or www.terravision.eu

FROM THE STATIONS

CENTRAL RAILWAY STATION (STAZIONE CENTRALE)
Subway line 3 (direction San Donato), get off at stop ‘Porta Romana’ and then take tram 9 to stop ‘via Bocconi’.

CADORNA RAILWAY STATION AND GARIBALDI RAILWAY STATION
Subway line 2 (direction Abbiatigrasso), get off at stop ‘Porta Genova’ and take tram/bus 9 to stop ‘via Bocconi’.

BY CAR
From the Tangenziale Ovest (Western Ring road) exit A7 Milano-Genova/Viale Liguria going toward Milan city centre. Turn right at Piazza Belfanti, continue on Viale Liguria and Viale Tibaldi, turn left on via Castelbarco and right on Via Sarfatti.
STUDENT VISAS

Non-EU students should apply for a multiple entry study visa at the Italian Embassy/Consulate in their home country (check www.esteri.it/visti/index_eng.asp) as early as possible. They must apply for and obtain their visa prior to their arrival in Italy. We suggest that students begin their visa application well in advance since it could take some time to obtain.

PERMIT OF STAY - IMPORTANT, PLEASE READ CAREFULLY

The permit of stay application and procedure are subject to modifications: we strongly recommend all international students to visit http://www.poliziadistato.it/articolo/view/10617/ and to visit the ISD office (upon arrival) in order to get up-to-date information.

EU STUDENTS

In order to receive medical assistance at the SSN (National Healthcare Service) EU students need to have:
- the European Health Insurance Card / “TEAM Card” (“Tessera Sanitaria Europea”) which allows EU citizens to receive necessary medical assistance and to be refunded once they come back home

Or
- in order to receive complete medical assistance (and benefit from the same services as Italian citizens), EU students can register at the ASL (Azienda Sanitaria Locale) with the European “S1” form that they should obtain from the healthcare institution in their home country PRIOR to their arrival in Italy (http://ec.europa.eu/index_en.htm).

Or
- adequate and appropriate private insurance

NON-EU STUDENTS

Within 8 working days of their arrival, all non-EU citizens who hold a student visa for Italy must apply for a permit of stay for study purposes. The permit of stay is issued by the local Questura – Ufficio Stranieri (Police Station – Immigration Office) of the applicant’s place of residence in Italy but the request for the permit of stay (first issue and renewal) must be submitted to an authorized Post Office.

WHERE:

All authorized Post Offices in Milan (“Sportello Amico”)

Step 1: REQUIRED DOCUMENTS FOR POST OFFICE APPLICATION
(Do NOT submit original documents together with the post office application/kit)
- Completed Post Office Application/Kit – Must complete ‘Modulo 1’ ‘Form 1’ of the yellow striped envelope application/kit for NON-EU citizens (available at the Post Office free of charge)
- Photocopy of Bocconi acceptance letter/declaration of enrollment (sealed/stamped by the Italian Embassy/Consulate when entry visa was issued)
- Photocopy of your passport (personal data page + visa page only) or other equivalent document – you must present the original document when submitting the application at the Post Office
- Photocopy of insurance policy or receipt of payment for Italian insurance policy, valid throughout the country and for the entire duration of the study program, for the risk of illness and injury (1)
• Photocopy of Financial Statement: document certifying adequate financial resources for the validity period of the residence permit. (€ 5,818.93 per semester)
• ‘Marca da Bollo’ (Italian stamp: it can be purchased at any Tobacconist’s) of € 16.00 The ‘Marca da Bollo’ will need to be placed on the completed permit of stay application.
• Receipt of payment of € 107.50 paid at the Post Office for the Electronic Permit of Stay (the payment form is included in the Post Office Kit)

Application Fee: € 30.00 paid at the Post Office when submitting the application

After submitting the documents to the Post Office, the applicant should receive 2 documents:

1. A ‘ricevuta’ (mod. 22A, certified letter receipt) with the user ID and password needed to check the state of progress of the application online at www.portaleimmigrazione.it – click on ‘Area Riservata Stranieri’
2. A letter with the appointment date and time at the Police Station, ‘Questura’, for the final step with the procedure (if this letter is not given to the applicant at the Post Office it will be sent later on as certified mail, ‘raccomandata’*, to the applicant’s address in Italy).

*This does not always happen; frequently check your status at http://questure.poliziadistato.it/stranieri/ or at www.portaleimmigrazione.it for your appointment (using your user ID and password found on your receipt, “ricevuta”).

Step 2: DOCUMENTS REQUIRED AT THE QUESTURA – UFFICIO STRANIERI (Local Police Station – Immigration Office)
• Passport or other equivalent document
• Original Bocconi acceptance letter / declaration of enrollment sealed by the Italian Embassy/Consulate when the entry visa was issued
• 4 identical passport-size photographs
• Original insurance policy or receipt of payment for Italian insurance policy, valid throughout the country and for the entire validity period of the permit of stay, for the risk of illness and injury (1)

• An “ad hoc” certificate of enrolment in Bocconi academic program (in Italian, for “Immigration Issues”). This certificate is mandatory ONLY for students who - while in Italy - do not live in the city of Milan (and therefore have to apply in the city where they live).
• Those students who declared to live in the city of Milan when filling out the permit of stay application DO NOT NEED to bring this “ad hoc” certificate, according to a specific agreement between Bocconi and the Milan Police
• Original Financial Statement: document certifying adequate financial resources for the validity period of the residency permit (€ 5,818.93 per semester).

For further information, please visit: www.portaleimmigrazione.it, www.interno.it, www.poliziadistato.it
Toll-free number: 800.309.309 (English available)

Contact Center: 848.855.888 (to verify your application status)

(1) Health Insurance Coverage is required in order to obtain a permit of stay in Italy. If you have a private health insurance policy, you must have a certificate in English specifying the starting and ending dates of the coverage with international validity. If you are not insured, upon your arrival in Italy, you will be able to purchase INA ASSITALIA insurance (please note that this will only cover expenses in the event of emergency treatment and/or urgent hospitalization. For further information call 06-361.1676.
INA ASSITALIA: payment for the Insurance Coverage must be made at the Post Office (ask for a payment form ‘bollettino di pagamento’). Fill out the form: Account Number 71270003, addressed to INA-ASSITALIA Agenzia Generale di Roma c. n°82, write your name, last name and address in Italy.
Cost: € 49.00 for 6 month coverage or € 98.00 for 12 month coverage.

EU CITIZENS

Since January 2007 European Union nationals living in Italy are no longer required to apply for a permit of stay. European Nationals staying in Italy for a period exceeding 90 days must register with the Registry Office/Vital Statistics Office, ‘Ufficio Anagrafe’ at the city hall where they intend to reside. They must register within 90 days of their arrival in Italy and obtain a residence certificate, ‘certificato di residenza’.

Markets & External Affairs – International Student Desk
HOW TO APPLY
Applicants must book an appointment online at: www.comune.milano.it. Follow the path: ‘Servizi online’ > ‘Servizi Anagrafici’ > ‘Residenza Stranieri’ and select the Registry Office

For further information see:
KIT FOR NON-EU CITIZENS (here)
KIT FOR EU CITIZENS (here)

HOW TO...

REQUEST AN ITALIAN TAX CODE – CODICE FISCALE

The ‘Codice Fiscale’ (Italian Tax Code) is a personal code (combination of numbers and letters) which identifies each individual person in Italy when dealing with public offices and/or administration. You might need it in case you want to open a bank account in Italy.

To obtain a ‘Codice Fiscale’ you must apply at the ‘Agenzia delle Entrate’. There are six in Milan located in different areas; you may apply at any of the following:

AGENZIA DELLE ENTRATE CLOSEST TO BOCCONI UNIVERSITY
• Via Moscova, 2 (Central Agency) – Phone number: 02-636791
  Metro: Yellow Line – Stop ‘Turati’
• Via dei Missaglia, 97 (close to Arcobaleno Residence) – Phone number: 02-893075
  Tram: 3 & 15 – Stop “Missaglia Saponaro”
• Via Abetone, 10 – Phone number: 02-540011
  Bus: 91 – Stop ‘Molise’

DOCUMENTS REQUIRED WHEN APPLYING
• Passport PLUS two photocopies of the personal data/visa information pages
• NON-EU students must show their permit of stay, ‘permesso di soggiorno’ OR a valid study visa
• Complete green and white form provided at the ‘Agenzia delle Entrate’

You should receive your ‘Codice Fiscale’ at the time of your application.

Further information: www.finanze.it – www.agenziaentrate.gov.it
Contact Center: 848.8000.444 (Mon-Fri 9-17; Sat 9-13).

APPLY FOR THE NATIONAL HEALTH SERVICE

In Italy national healthcare is provided by a public healthcare service (SSN: National Healthcare Service). Only foreign nationals with a valid permit of stay or residence permit may apply for the service. Registration for the SSN is optional.

To register for the ASL (local branch of National Healthcare Service), you must apply at the ASL district registry office allocated to your area of residence in Italy.

ASL offices located near Bocconi:
• Via Ripamonti, 20 – Phone number: 02-8578.8410
• Corso Italia, 19 – Phone number: 02-8578.8113
  Office hours: Monday – Friday: 8:30 - 12:00 and 13:30 - 15:00
  Website: www.asl.milano.it

The healthcare card (tessera sanitaria), issued upon registration gives the following rights to the holder:
• to have a general practitioner or a pediatrician for children
• to be hospitalized free of charge
• to use the hospital’s outpatient clinic (ambulatorio) and pharmaceutical services by payment of the ‘ticket’ (for medicines covered by the SSN, National Healthcare Service)

NON-EU CITIZENS
Documents required when registering:
• An identity document (ID/Passport)
• Permit of Stay (Permesso di soggiorno)
• Italian Tax Code (Codice Fiscale)
• Declaration/ self-certification of University Enrollment in Italian (printable from a ‘punto blu’ on campus)
• Payment receipt of € 149,77 for SSN card (valid for one calendar year, i.e. January 1st to December 31st) to be carried out at the Post Office (1)
**EU CITIZENS**

In order to receive medical assistance at the SSN (National Healthcare Service) you need to have:
- the European Health Insurance Card / ‘TEAM Card’ (‘Tessera Sanitaria Europea’) which allows EU citizens to receive necessary medical assistance and to be refunded once they come back home or
- in order to receive complete medical assistance (and benefit from the same services as Italian citizens), you can register at the ASL (Azienda Sanitaria Locale) with the European “S1” form that you should obtain from the healthcare institution you are insured with in your home country PRIOR to your arrival in Italy. “S1” Form replaces former E109 and E106 form. For detailed info about the “S1 form” and its use browse the web of the European Commission (http://ec.europa.eu/index_en.htm) S-1 Information about the S1 form and its use.pdf
- adequate and appropriate private insurance or
- health insurance INA Assitalia purchased in Italy at any Post Office

Please verify if the above mentioned rules are effective in your home Country.

Please note that according to the European Union regulations, the European Health Card ("EHIC", referred to as the “TEAM – Tessera europea di assicurazione malattia” in Italy) is not considered a valid means of proof of health coverage for stays of more than 90 days.

(1) Payment for the National Health Service (ASL) can be made at any Post Office: Account number: 379222 of Regione Lombardia addressed to: “Amministrazione P.T. – Contributo Servizio Sanitario Nazionale;” Casuale del pagamento: iscrizione Servizio Sanitario Nazionale. You will be allocated a general practitioner, “medico di base,” and your costs for medical examinations, treatments and analyses will be reduced.

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...OPEN A BANK ACCOUNT

Before leaving, check with your home bank if they have a branch in Italy or any special agreements with an Italian bank. If you need/would like to open a bank account in Italy, you will need to submit the following documents at the bank of your choice:
- ‘Codice Fiscale’, Italian Tax Code (see information above)
- An identity document (ID/Passport)

Banca Popolare di Sondrio is located on the University campus (SDA Bocconi Building, Via Bocconi, 8).

**Hours:** Monday - Friday 8.30-13.30 and 14.45-15.45

Banks are open from 8.30-13.30 and from 15.00-16.00 (afternoon opening time may vary by about 15 minutes, depending on the bank). Banks are closed on Saturdays and Sundays. Bancomats (ATMs) are easy to find and operate on the Cirrus network. None will let you take out more than €250 at once.

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...EXCHANGE MONEY

There are currency-exchange offices at both airports and a couple in Piazza del Duomo.

**American Express** (02 721 04 010; Via Larga 4; 9am-5.30pm Mon-Fri)

**Banca Cesare Ponti**: Piazza del Duomo 19 (phone: 02 72 27 71)

**Hours:** Monday-Friday: 8.30-3.30 - 14.45-16.15
... GET A MOBILE PHONE/A SIM CARD

Several phone companies operate in Italy. The four major providers in Italy are: Vodafone, TIM, Wind and 3. You can go to any mobile phone store and ask to see their cell phone/mobile plans.

If you are staying for one year or longer we suggest you to ask for a year-long plan (‘abbonamento’).

If you are staying for less than one year we suggest that you buy a sim card which you pay-as-you-go/top up using rechargeable cards (‘carta ricaricabile’). You can purchase rechargeable cards from any Tobacconist’s. If you sign up for a plan, make sure you find out how much it costs if you cancel and how many months notice you must give (if any).

QUESTIONS TO ASK

• How much does it cost to call an Italian number?
• How much does it cost to call your home country? (to call abroad we suggest that you buy an international phone card at any Tobacconist’s or newsstand or call using a VOIP software, such as Skype).
• How much does it cost to call/receive calls when outside of Italy? (usually when you use your Italian mobile phone abroad you are charged for incoming calls).
• How much does it cost to send a text message (SMS) and multimedia text messages (MMS)?
• How much do other services such as Internet access, TV, etc. cost?

MOBILE COMPANIES

<table>
<thead>
<tr>
<th>NAME</th>
<th>PHONE</th>
<th>WEB</th>
</tr>
</thead>
<tbody>
<tr>
<td>TIM</td>
<td>119</td>
<td><a href="http://www.tim.it">www.tim.it</a></td>
</tr>
<tr>
<td>VODAFONE</td>
<td>190</td>
<td><a href="http://www.vodafone.it">www.vodafone.it</a></td>
</tr>
<tr>
<td>WIND</td>
<td>155</td>
<td><a href="http://www.wind.it">www.wind.it</a></td>
</tr>
<tr>
<td>3</td>
<td>133</td>
<td><a href="http://www.tre.it">www.tre.it</a></td>
</tr>
<tr>
<td>POSTE MOBILE</td>
<td>160</td>
<td><a href="http://www.postemobile.it">www.postemobile.it</a></td>
</tr>
</tbody>
</table>
Bocconi is located in the northern Italian city of Milan. Milan is a metropolitan city of 1.4 million people and often brings to mind Fashion, Finance, Industry, Culture, Glamour, Higher Education, Internationalism and Nightlife. Milan is Italy’s hub to Europe, the financial capital of the country and according to experts, the ‘Fashion Capital of the World’. In addition, Milan also boasts artistic masterpieces renowned all over the world, such as the ‘Duomo’, world’s fourth-largest church; the ‘Cenacolo Vinciano’, Leonardo da Vinci’s iconic Last Supper; the ‘Teatro alla Scala’, Milan’s famous and fabulous opera house and the ‘Castello Sforzesco’ which houses a collection of modern museums that are well stocked with impressive antiquities.

Milan is a cosmopolitan, modern and forward-looking city always on the move, with a wide range of available entertainment. Its unique location allows you to reach the Mediterranean, the Alps and Italy’s most beautiful lakes (Lago di Como, Lago Maggiore and Lago di Garda) in just a few hours.

**SEASONS IN MILAN**

**FALL (SEPTEMBER- OCTOBER-NOVEMBER)**
In September weather can be very pleasant in Milan, with average temperatures between 11°C and 24°C, but changeable at the same time. November is particularly humid and foggy and very often a thick white mist binds the city.

**WINTER (DECEMBER- JANUARY- FEBRUARY)**
Winters in Milan are generally cold, humid and foggy. Occasionally, especially in January, temperature can fall below freezing, getting down to -10°C with some snow.

**SPRING (MARCH-APRIL-MAY)**
Spring usually comes by March with temperatures that climb to 15°C and over. Spring is comfortably cool but it is also the rainy season, therefore the weather can be highly changeable.

**SUMMER (JUNE-JULY- AUGUST)**
Summers in Milan are usually warm and humid: July and August in particular can be very muggy with temperatures which tend to stay around 30°C or more. August is vacation month for the locals and many shops and offices close.

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**MILAN: A BRIEF OVERVIEW**

**PUBLIC TRANSPORTATION**
Milan public transportation system is managed by Azienda Trasporti Milanesi (ATM) and offers 4 underground railway (metro) lines, 19 tram lines, 97 bus lines and 3 trolley bus lines. Public transport runs from approximately 6 am until midnight (but there are some buses which run at night). There are also some night or ‘notturno’ buses which run from midnight until 6 am.

**TICKETS**
- Tickets can be purchased at underground stations, newspaper stands and Tobacconist’s.
- A single ride ticket costs **1,50 €** and is valid on the entire Milan urban network for 90 minutes from the time of validation; however it is only valid for one ride on the metro.
- The City Travel Card is very convenient. The monthly pass is an electronic card which can be recharged every month. It allows students to travel limitless on the whole Milan urban network, the rail link, the urban sections of the State Railways, the Northern Railways, the interurban ATM and consortium lines.
BICYCLE
Milan has over 70 kilometres of bicycle lanes spread across the city. The longest single ride is 24 kilometres. There are over 4700 parking spaces for bicycles and most of them are in the city centre. You can also travel with your bike on some metro and rail lines during predetermined times. Each train can carry a maximum of 4 bicycles. Some hotels in Milan provide their guests with bicycles and there is an increasing number of shops renting bicycles.

RENT A BIKE
AWS
Via Ponte Seveso 33
Tel.: +390267072145
Web: www.awsbici.com
ROSSIGNOLI
C.so Garibaldi 71
tel. 02/804960
Web: www.rossignoli.eu

BIKE SHARING
BikeMi is Milan's new easy, practical and ecological bike sharing service. Designed to promote user mobility, BikeMi is not just a simple bike rental service but a real public bicycle transport system to be used for short trips supplemented by the traditional transport vehicles. Subscription to the service can be annual (36,00 euro), weekly (6,00 euro) or daily (2,50 euro), payable by credit card ONLY. Access the service:

- Online at www.bikemi.com
- At every of the following ATM points
  - Duomo (M1-M3)
  - Cadorna (M1-M2)
  - Centrale FS (M2-M3)
  - Garibaldi (M2)
  - Loreto (M1-M2)
  - Romolo (M2)

Calling the ATM toll-free number 800 80 81 81 (from Italy) from 7:30-19:30.

COST
Students younger than 26:
- 10 € Initial Fee
- 22 € per month for limitless ticket

Students older than 26:
- 10 € Initial Fee
- 35 € per month for limitless ticket

APPLICATION
- 1 passport-size photograph
- Complete Application form found at ATM Main Offices/Points:
  - Duomo, Cadorna, Centrale, Garibaldi, Loreto, and Romolo.
  - Hours: Mondays through Saturdays, 07:45-19:15
- Must submit application form at the ATM Office/Point located in the underground Duomo Metro Station

TERMS OF USE
The card must be recharged monthly at any ATM Point, tobacconist or newsstand.
Cards must be accompanied by the monthly receipt.
More information and maps: www.atm-mi.it/en

RADIObUS DI QUARTIERE
Radiobus is an ATM service which picks up the client and takes him to his destination. A reservation is required.
Radiobus runs from 22.00 to 2.00 at night and operates within a few areas.

MAKE A RESERVATION
- Call 02.4803.4803 any day from 13.00 to 2.00;
- Indicate: day, time and location of pick up, number of people (and any disabilities), reference telephone number for possible problems. The reservation can be made starting on 1pm of the same day of the appointment.

COST
You can use the Radiobus by purchasing an ordinary ATM ticket. Info at: http://www.atm-mi.it/it/ViaggiaConNoi/Pagina/radiobus_quartiere.aspx
Parking in blue lined spaces: in the city center you can park in the areas marked by blue lines. You will need a ‘Sosta Milano’ card which you can buy at any Tobacconist’s. You need to scratch the month (‘mese’), date (‘giorno’), time in hours (‘ora’) and minutes (‘minuti’) and then display it on your dashboard. You may find a parking attendant in a green or yellow vest to help you out. Prices and regulations depend on area, day of the week (Sunday and Holidays are less expensive and less restrictive), time (in most areas, parking is free after midnight). Read signs limiting parking carefully.

Parking near Bocconi: www.parkingonline.it/regioni/lombardia/milano/viabocconib.htm

Municipal Police Headquarter
Car Removal Office
Tel. 02.77270280 – 02.77270281 (24hrs daily).

TAXICABS
Milan cabs are white and they have an identification number. Since fares are subject to change you should carefully read the notices placed inside the vehicle. It is advisable to book your cab ahead of time for early in the morning or late at night departures. When you call a cab the operator will tell you the minutes you will have to wait for the cab to arrive. Make sure you listen to this number as you will be charged for this time. It usually takes about 5 to 10 minutes for a cab to arrive, depending on the time of the day and traffic. Late night, Sunday and extra-luggage surcharges are applied.

If you take a taxi to Malpensa, make sure that it has the sticker ‘Taxi autorizzato per il servizio aeroportuale Lombardo’ on the windshield. This means its taximeter is adjusted for this route and that you pay the displayed fare. Taxis from Malpensa to Milan have a set fee of €85. Other taxis without the sticker may double the fare. A few taxis accept credit cards. If in doubt of the price, ask the driver for an estimate before getting in.

For booking:
- Radio Taxi 02 8585
- Taxiblu 02 4040
- Yellow Taxi Multiservice 02 6969
AIRPORTS
Milan has three airports (www.seamilano.it)

MILANO LINATE
Airport Code: LIN
Distance from city centre: 7Km
How to reach it:
  a) bus service from the right-hand side of the Central Station.  
     Running time: every 30 min. Info: Starfly tel. 02 71 71 06;
  b) Airbus Linate-Centrale ATM: every 30 min, info at:  
     http://www.atm-mi.it/en/AltriServizi/Trasporto/Pages/airbus.aspx
  c) Public transport: bus 73 from Corso Europa, Metro 1 (red line) - San  
     Babila Station (running time: 20 min, info: ATM 800 80 81 81)

MILANO MALPENSA
Airport Code: MXP
Distance from city centre: 45Km
How to reach it:
  a) bus service from the right-hand side of the Central Station (running  
     time: 60 min, info at www.autostradale.it or www.airpullman.com).  
     Tickets can be bought on the bus.
  b) Malpensa Express train service from Ferrovie Nord, (Metro 1-red, 2-  
     green: Cadorna F.N.-Triennale stop) (running time: 40 min, info at  
     www.malpensaexpress.it)

BERGAMO ORIO AL SERIO
Airport Code: BGY (Info: SEA Tel 02 232323)
Distance from city centre: 50Km
How to reach it: bus service from the right-hand side of the Central  
    Station (running time: 60 min, info at www.autostradale.it or  
    www.orioshuttle.com or www.terravision.eu). Tickets can be bought  
    on the bus.

BUSES
Milan has a good bus line network. Here is a list of the main operators:

AUTOSTRADALE VIAGGI: Buses to Italian tourist destinations depart  
    from: Garibaldi Station/Piazza Freud (Metro 2 - green, Garibaldi stop)  
    Contacts: tel. 02 33 91 07 94/ 02 300 891, www.autostradale.it
S.T.I.E.: buses to North-West Milan. Departure from: Via Paleocapa, 1  
    (Metro 1 – red/2 - green, Cadorna FN Triennale stop)  
    Contacts: tel. 02 342312, www.gruppostarlodi.it

ZANI VIAGGI
Buses to tourist resorts (Puglia, Calabria, Toscana, Veneto, spa  
    resorts)
Departure from: Foro Bonaparte, 76 (Metro 1 - red, Cairoli stop)  
Contacts: tel. 02 867131, www.zaniviaggi.it

TRAINS
STATE RAILWAYS
Trenitalia-Ferrovie dello Stato (State Railways) is the national  
    railway transport service and has several stations in Milan. Main  
    stations are:
    - Stazione Centrale (Metro line 2 - green, 3 yellow: Centrale FS  
      stop)
    - Stazione Garibaldi (Metro line 2-green: P.ta Garibaldi FS stop)
    - Stazione Lambrate (Metro line 2-green: Lambrate FS stop)
    - Stazione Porta Genova (Metro line 2-green: P.ta Genova FS stop)
    -Stazione Rogoredo (Metro line 3-yellow: Rogoredo FS stop)

We suggest you to purchase your ticket at the ticket offices/automatic ticket machines in the stations (or at any travel agency) as ‘on-board tickets’ are subject to a surcharge.
Remember also to validate your ticket by stamping it at the little yellow machines which are usually located at the track platform or around the stations before the train departure (if you have a round trip ticket you have to validate it before each trip). You are supposed to use the ticket within 6 hours from validation. Expired or not validated tickets are subject to fines/surcharges.
If you forget to validate your ticket (or you just could not do that for any reason i.e. validating machines out of order) you can avoid the surcharge by contacting immediately the capotreno, who is the Trenitalia ‘on board’ representative authorized to validate your ticket manually. For general info, fares, timetables, online booking, visit: www.trenitalia.com

TRENORD MILANO
Trenord is mostly a commuter rail and serves some of Milan’s  
    neighbouring cities such as Como and Varese as well as the large  
    part of the northern Lombardy region. The main Trenord station is  
    Cadorna, located in the homonymous square in the city centre.  
    The station is served by Metro 1 (red) and 2 (green).  
    For updated timetable, visit: www.trenord.it
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<th><strong>European Emergency Number</strong></th>
<th>Tel. 112</th>
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<tr>
<td><strong>Ambulance</strong></td>
<td>tel. 118</td>
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<tr>
<td><strong>Police</strong></td>
<td>tel. 113</td>
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<tr>
<td><strong>Carabinieri</strong></td>
<td>tel. 112</td>
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<tr>
<td><strong>Fire Department</strong></td>
<td>tel. 115</td>
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<tr>
<td><strong>Road Assistance</strong></td>
<td>tel. 116</td>
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<tr>
<td><strong>City Hall</strong></td>
<td>tel. 02 02 02</td>
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<tr>
<td><strong>ATM (Public Transportation)</strong></td>
<td>tel. 800 808 181</td>
</tr>
<tr>
<td><strong>Antidote Centre</strong></td>
<td>tel. 02 66 10 10 29</td>
</tr>
<tr>
<td><strong>Burns Centre</strong></td>
<td>tel. 02 64 44 23 81</td>
</tr>
<tr>
<td><strong>Pharmacies Hotline</strong></td>
<td>tel. 800 801 185</td>
</tr>
<tr>
<td><strong>Pharmacy</strong></td>
<td>24/7 tel. 02 66 909 35 (Central Station)</td>
</tr>
<tr>
<td><strong>Emergency Medical Center</strong></td>
<td>(at night and on holidays) tel. 02 34 567</td>
</tr>
<tr>
<td><strong>Drug Hotline</strong></td>
<td>tel. 800 458 854</td>
</tr>
<tr>
<td><strong>Sexual Violence First Aid</strong></td>
<td>tel. 02 55 03 24 89</td>
</tr>
<tr>
<td><strong>Lost-property Office</strong></td>
<td>tel. 02 88 45 39 00</td>
</tr>
<tr>
<td><strong>Social Service</strong></td>
<td>tel. 02 88 46 30 00</td>
</tr>
</tbody>
</table>

| **Info for Disabled People** | Tel. 02 55 01 75 64 |
| **SEA Airports** | tel. 02 23 23 23 |
| **Flights (arrivals/departures)** | tel. 02 74 85 22 00 |
| **Baggage Room LINATE** | tel. 02 71 66 59 |
| **Baggage Room MALPENSA** | tel. 02 58 02 98 (terminal 1) |
| **Baggage Room MALPENSA** | tel. 02 74 85 42 15 (terminal 2) |
| **Emergency Roadside Service** | tel. 803116 / www.aci.it |
| **Municipal Police Headquarter (Car Removal Office)** | Tel. 02 77.27.232. |

**LOST OR STOLEN CARDS:**

- **American Express:** 06 72 90 03 47
- **Diners:** 800.39.39.39 (toll free)
- **Cartasi:** 800 15 16 16 (toll free). Once you have blocked your card, you must show up at the Police to file a loss/theft report. You should also inform your bank.
- **MasterCard:** 800 870 866 (toll free)
- **Visa:** 800-819-014 (toll free)
<table>
<thead>
<tr>
<th>NAME (and specialization)</th>
<th>Address</th>
<th>Phone</th>
<th>Website</th>
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</thead>
<tbody>
<tr>
<td><strong>Niguarda Ca’ Granda</strong> (cardiology, neurology, orthopaedics, ophthalmology, oncology, rheumatology, urology, poison antidote centre, first aid for burn injuries)</td>
<td>Piazza Ospedale Maggiore, 3 - 20162 Milano</td>
<td>02.64441</td>
<td><a href="http://www.ospedaleniguarda.it">www.ospedaleniguarda.it</a></td>
</tr>
<tr>
<td><strong>San Carlo Borromeo</strong> (allergology, endoscopy, hematology, surgery, traumatology, urology, orthopaedics, radiology, emergency room)</td>
<td>Via Pio II, 3 - 20153 Milano</td>
<td>02.40221</td>
<td><a href="http://www.sancarlo.mi.it">www.sancarlo.mi.it</a></td>
</tr>
<tr>
<td><strong>San Paolo</strong> (andrology, dermatology, endoscopy, physiotherapy, otolaryngology, oncology, orthopaedics, psychiatry)</td>
<td>Via Di Rudini, 8 - 20142 Milano</td>
<td>02.81841</td>
<td><a href="http://www.ao-sanpaolo.it">www.ao-sanpaolo.it</a></td>
</tr>
<tr>
<td><strong>Mangiagalli</strong> (obstetrics, gynaecology, radiology, sexual violence first aid)</td>
<td>Via della Commenda, 12 20122 - Milano</td>
<td>02.7992252</td>
<td><a href="http://www.policlinico.mi.it">www.policlinico.mi.it</a></td>
</tr>
<tr>
<td><strong>Fatebenefratelli - Ophthalmic Emergency Care</strong> (cardiology, plastic surgery, dialysis, nephrology, neurosurgery, oncology, urology, otolaryngology)</td>
<td>C.so di Porta Nuova, 23 - 20121 Milano</td>
<td>02.63631</td>
<td><a href="http://www.fbf.milano.it">www.fbf.milano.it</a></td>
</tr>
<tr>
<td><strong>Luigi Sacco</strong> (angiography, pneumology, bronchoscopy, allergology, study of diabetes, psychiatry, gastroenterology, radiology)</td>
<td>Via G.B. Grassi, 74 - 20157 Milano</td>
<td>02.39041</td>
<td><a href="http://www.hsacco.it">www.hsacco.it</a></td>
</tr>
<tr>
<td><strong>Ospedale Maggiore di Milano</strong> (medulla transplant, dermatology, ophthalmology)</td>
<td>Via F. Sforza, 28 - 20122 MILANO</td>
<td>02.55031</td>
<td><a href="http://www.policlinico.mi.it">www.policlinico.mi.it</a></td>
</tr>
<tr>
<td><strong>National Cancer Centre</strong> (radiology, intensive therapy, endoscopy, surgery)</td>
<td>Via G. Venezian, 1 - 20133 Milano</td>
<td>02.23901</td>
<td><a href="http://www.istitutotumori.mi.it">www.istitutotumori.mi.it</a></td>
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<tr>
<td><strong>Carlo Besta</strong> (neurology, neurosurgery, neuroradiology)</td>
<td>Via Celoria, 11 - 20133 Milano</td>
<td>02.23941</td>
<td><a href="http://www.istituto-besta.it">www.istituto-besta.it</a></td>
</tr>
<tr>
<td><strong>Gaetano Pini - Orthopaedics Emergency Care</strong> (orthopaedics, traumatology, shoulder surgery)</td>
<td>P.za Cardinal Ferrari, 1 - 20122 Milano</td>
<td>02.582961</td>
<td><a href="http://www.gpini.it">www.gpini.it</a></td>
</tr>
<tr>
<td>Country</td>
<td>Address</td>
<td>Phone</td>
<td>Fax</td>
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<tr>
<td>ALBANIA</td>
<td>Piazza Duomo, 17 - 20121 Milano</td>
<td>Tel. 02-86467423</td>
<td>Fax 02-8695396</td>
</tr>
<tr>
<td>ALGERIA</td>
<td>Via Rovello 11 – 20121 Milano</td>
<td>Tel. 02-72080603</td>
<td>Fax 02-72080595</td>
</tr>
<tr>
<td>ARGENTINA</td>
<td>Via Agnello 2 - 20121 Milano</td>
<td>Tel. 02-77729420</td>
<td>Fax 02-77729444</td>
</tr>
<tr>
<td>ARMENIA</td>
<td>Via Teodosio 7 – 20131 Milano</td>
<td>Tel. 02-70600741</td>
<td>Fax 02-7063900</td>
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<tr>
<td>AUSTRALIA</td>
<td>Via Borgogna 2 - 20122 Milano</td>
<td>Tel. 02-777041</td>
<td>Fax 02-77704242</td>
</tr>
<tr>
<td>AUSTRIA</td>
<td>P.za del Liberty, 8/4 - 20121 Milano</td>
<td>Tel. 02-72080603</td>
<td>Fax 02-72080595</td>
</tr>
<tr>
<td>CANADA</td>
<td>Piazza Cavour 3 - 20121 Milan</td>
<td>Tel. 02.62694238</td>
<td>Fax.02.29013600</td>
</tr>
<tr>
<td>BANGLADESH</td>
<td>Via Giambellino, 7 - 20146 Milano</td>
<td>Tel 0287068580</td>
<td>Fax 0248950035</td>
</tr>
<tr>
<td>BULGARIA</td>
<td>Via Bonaventura Cavalieri, 4 - 20121 Milano</td>
<td>Tel. 02-29060173</td>
<td>Fax 02-62690067</td>
</tr>
<tr>
<td>BURKINA FASO</td>
<td>Corso Italia 8 – 20122 Milano</td>
<td>Tel. 02-89012905</td>
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<tr>
<td>CZECH REPUBLIC</td>
<td>Via G. B. Moragni 20 - 20129 Milano</td>
<td>Tel. 02-87158281</td>
<td>Fax 02-700559618</td>
</tr>
<tr>
<td>CHILE</td>
<td>Via Ricasoli 2 - 20121 Milano</td>
<td>Tel. 0276016070</td>
<td>Fax 0276016067</td>
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<tr>
<td>CHINA</td>
<td>Via Benaco, 4 - 20139 Milano</td>
<td>Tel. 025693869</td>
<td>Fax 025694131</td>
</tr>
<tr>
<td>CYPRUS</td>
<td>Via P. Sottocorno 15 - 20129 Milano</td>
<td>Tel. Fax. 02-4543557</td>
<td></td>
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<tr>
<td>COLOMBIA</td>
<td>Via Tivoli 3 - 20121 Milano</td>
<td>Tel. 02-7203872 Fax 02-801189</td>
<td></td>
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<tr>
<td>IVORY COAST</td>
<td>Via PierFrancesco Mola 46 – 20156 Milano</td>
<td>Tel./Fax. 02-6698495</td>
<td></td>
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<tr>
<td>COSTA RICA</td>
<td>Via Giuliani, 5 - 20123 Milano</td>
<td>Tel e Fax. 0286454585</td>
<td></td>
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<tr>
<td>CROATIA</td>
<td>Piazzale Cadorna 15 - 20123 Milano</td>
<td>Tel. 028051772 Fax 028051541</td>
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<tr>
<td>CUBA</td>
<td>Via Pirelli 30 - 20124 Milano</td>
<td>Tel. 02-8666166 Fax 02-8054826</td>
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<tr>
<td>DENMARK</td>
<td>Via Lodovico Ariosto, 30 - 20145 Milano</td>
<td>Tel. 0248012007 Fax 024812445</td>
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<tr>
<td>DOMINICAN REPUBLIC</td>
<td>Corso Buenos Aires 64- 20124 Milano</td>
<td>Tel. 02-20240965 Fax 02-29516180</td>
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<tr>
<td>ECUADOR</td>
<td>Via Vittor Pisani 9 – 20124 Milano</td>
<td>Tel. 02-36601821 Fax 02-36601814</td>
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<tr>
<td>EGYPT</td>
<td>Via Porpora 26 – 20121 Milano</td>
<td>Tel. 02 29510352 Fax. 0229518194</td>
<td></td>
</tr>
<tr>
<td>EL SALVADOR</td>
<td>Via Montenero 11 – 20135 Milano</td>
<td>Tel. 0255017890 Fax 0255017898</td>
<td></td>
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<tr>
<td>ERITREA</td>
<td>Via Temperanza 4/6 – 20127 Milano</td>
<td>Tel. 02-2617519 Fax 02-2824834</td>
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<tr>
<td>ESTONIA</td>
<td>Via Cosimo del Fante 10 – 20122 Milano</td>
<td>Tel. 02-58325411 Fax 02-58435105</td>
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<tr>
<td>ETHIOPIA</td>
<td>Via Leopardi 28 – 20123 Milano</td>
<td>Tel. 02-4390143 Fax 02-4390488</td>
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<tr>
<td>FINLAND</td>
<td>Foro Buonaparte 53– 20121 Milano</td>
<td>Tel. 02 3191071 Fax 02 34932439</td>
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<tr>
<td>FRANCE</td>
<td>Via della Moscova 12 – 20121 Milano</td>
<td>Tel. 026559141 Fax 0265591344</td>
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<tr>
<td>GAMBIA</td>
<td>Via Fontana 4 – 20122 Milano</td>
<td>Tel. 0254116012 Fax 0255180514</td>
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<tr>
<td>GERMANY</td>
<td>Via Solferino 40 – 20121 Milano</td>
<td>Tel. 026231101 Fax 026554213</td>
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<tr>
<td>GHANA</td>
<td>Via Plinio, 39 – 20129 Milano</td>
<td>Tel. 0229532961 Fax 0245490814</td>
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<tr>
<td>GREECE</td>
<td>Viale Beatrice d’Este 1 – 20122 Milano</td>
<td>Tel. 02653775 Fax 0229000833</td>
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<tr>
<td>GUATEMALA</td>
<td>Vicolo Calcsa 2 – 20123 Milano</td>
<td>Tel. 0289400454 Fax 0289403034</td>
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<tr>
<td>HAITI</td>
<td>Piazza Duomo 19 – 20121 Milano</td>
<td>Tel. 0286464016 Fax 02804255</td>
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<tr>
<td>HONDURAS</td>
<td>Via Circo 7 – 20123 Milano</td>
<td>Tel. 02-40705417 Fax 02-40705777</td>
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<tr>
<td>HUNGARY</td>
<td>Via Fieno 3 - 20123 MILANO</td>
<td>Tel. 02-726009 Fax: 02-7209250</td>
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<td>INDIA</td>
<td>Via Larga 16 - 20122 Milano</td>
<td>Tel. 028057691 Fax 0272002226</td>
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<tr>
<td>IRAN</td>
<td>Piazza Diaz 6 - 20123 Milano</td>
<td>Tel. 028052615 Fax 0272001189</td>
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<tr>
<td>IRELAND</td>
<td>Piazza San Pietro in Gessate 2 - 20122 Milano</td>
<td>Tel. 0255187569 Fax 0255187570</td>
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<tr>
<td>ICELAND</td>
<td>Via A. Maffei 1 - 20135 Milano</td>
<td>Tel. 02/55195387 Fax 02/55190223</td>
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<tr>
<td>JAPAN</td>
<td>Via Cesare Mangili 2/a - 20121 Milano</td>
<td>Tel. 026241141 Fax 026597201</td>
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<tr>
<td>JORDAN</td>
<td>Via Fieno 3 - 20123 Milano</td>
<td>Tel. 028692903 Fax 028692850</td>
<td></td>
</tr>
<tr>
<td>KAZAKHSTAN</td>
<td>Corso Venezia 5 – 20121 Milano</td>
<td>Tel. 02-51628244 Fax 02-51621693</td>
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<tr>
<td>KUWAIT</td>
<td>Via Turati 40 - 20124 Milano</td>
<td>Tel. 02-29062982 Fax 02-29062976</td>
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<tr>
<td>LATVIA</td>
<td>Piazza Bertarelli, 1 - 20122 Milano</td>
<td>Tel. 02-48100085 Fax 02-4826805</td>
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</tbody>
</table>
CONSULATES

LEBANON
Via Larga 26 - 20122 Milano
Tel. 028061341 Fax 0272000468

LIBYA
Via Baracchini 7 - 20123 Milano
Tel. 0286464285 Fax 02-80500933

LITHUANIA
Via Ausonio 4 - 20123 Milano
Tel. 02-89415959 Fax 02-39811563

LUXEMBOURG
Corso Europa, 2 - 20122 Milano
Tel. 02-7636931 Fax 02-76369345

MALI
Viale Certosa 92 – 20156 Milano
Tel/Fax 02-3272687

MALAYSIA
Piazza Missori 3 - 20123 Milano
Tel. 02-6691839 Fax 02-6702872

MALTA
Via C. Battisti 15 - 20122 Milano
Tel. 02-55016526 Fax 02-94943635

MOROCCO
Via Martignoni, 10 - 20124 Milano
Tel. 026680691 Fax 0266825086

MAURITIUS
Piazza Velasca 5 - 20122 Milano
Tel. 02-59012501 Fax 02-8692496

MEXICO
Foro Buonaparte 55 – 20121 Milano
Tel. 027602310 Fax 02-76021949

MONGOLIA
Via Boccaccio, 9 – 20123 Milano
Tel. 02 48012556

MEXICO
Via Aurelio Saffi 34 - 20123 Milano
Tel. 0248012038 Fax 0248519101

MOZAMBIQUE
Galleria del Corso 11 - 20122 Milano
Tel. 02-76421200 Fax 02-76025773

NAMIBIA
Via Mauro Marchi 30 – 20124 Milano
Tel. 02-804041 Fax 02-67493658

NICARAGUA
Corso Europa 14 - 20122 Milano
Tel. 02-7006976 Fax 02-73952348

NIGER
Via San Damiano, 9 20122Milano
Tel. 0289367161 e Fax 0289367162

NORWAY
Piazza Castello 20 - 20121 Milano
Tel. 02801137 Fax 02862874

NEW ZEALAND
Via Terraglio 17 – 20122 Milano
Tel. 02-48012544 Fax 02-48012577

THE NETHERLANDS
Via G.Donizetti 20 - 20122 Milano
Tel. 024855841 Fax 0248558452-3

PAKISTAN
Via Lunigiana 23 - 20125 Milano
Tel. 02-66703271 Fax 02-67479076

PERU
Via R. Bracco 1 - 20159 Milano
Tel. 02-69004577 Fax 02-66855755

PHILIPPINES
Via S. Senatore 5 - 20122 Milano
Tel./Fax. 02-4817646

PORTUGAL
Via Colonneta 5 - 20122 Milano
Tel. 02-5455553 Fax 02-55180986

REPUBLIC OF KOREA (SOUTH KOREA)
Piazza Repubblica 11/A – 20124 Milano
Tel. 02-29062641 Fax 02-62911704

ROMANIA
Via Gignese 2 - 20100 Milano
Tel. 0240074018 Fax 0240074023

RWANDA
Via Sammartin 47 – 20125 Milano
Tel/ Fax. 02-45499100

RUSSIA
Via Sant’Aquilino 3 - 20148 Milano
Tel. 0248705912 Fax 0240090741

SAN MARINO
Via San Martino 12/A – 20110 Milano
Tel. 02-583831 Fax 02-5830590

SENEGAL
Via Legioni Romane - 20135 Milano
Tel. 02-41540073 Fax 02-41549843

SERBIA
Via Pantano, 2 - 20144 Milano
Tel. 0272905466 Fax. 02-48010426

SEYCHELLES
Via Caldesi 6 - 20161 Milano
Tel. 02-66223522 Fax 02-66224412

SIERRA LEONE
Via Caldar 18 - 20122 Milano
Tel. 02-87387200 Fax 02-87387219

SLOVAKIA
Piazzale Lucagio, 9 - 20158 Milano
Tel. 0239325866 Fax 0239325867

SLOVENIA
Via S. Senatori 5 – 20122 Milano
Tel./Fax. 02-4817646

SOUTH AFRICA
Vicolo S. Giovanni sul Muro, 4 - 20121 Milano.
Tel. 02-809030 Fax 0272011063

SPAIN
Via Fatebenefratelli 26 - 20121 Milano
Tel. 0263288831 Fax 026571043

SYRIA
Corso Sempione 23 – 20143 Milano
Tel. 02-34690216 Fax 02-3453192

UNITED STATES
Via Principe Amedeo 2/10 - 20121 Milano
Tel. 02290351 Fax 0229001165

SWEDEN
Via Agnello 8 - 20121 Milano
Tel. 02-86915266 Fax 02-86910211

SWITZERLAND
Via Palestro 2 - 20121 Milano
Tel. 027779161 Fax 0276014296

THAILAND
Via Berengario 15 - 20149 Milano
Tel. 024988439 Fax 02460299

TUNISIA
Viale Marche 37 -20125 Milano
Tel. 025463499 Fax 02 54100400

TURKEY
Via Larga 19 - 20122 Milano
Tel. 02-98722701 Fax. 02-5821081

UKRAINE
Via Ludovico di Breme 11 -20156 Milano.
Tel. 0286955789 Fax. 0286984863

UNITED KINGDOM
AND NORTHERN IRELAND
Via S. Paolo 7 - 20121 Milano
Tel. 02723001 Fax 028645081

URUGUAY
Piazza A. Diaz 6 - 20123 Milano
Tel. 028056786 Fax 0286464977

VENEZUELA
Corso Europa 5 - 20122 Milano
Tel. 027606293 Fax 0276002170
LIVING IN MILAN

MAIL
Post offices are marked with a ‘Poste Italiane’ (or PT) sign (blue text on a yellow background). The Central Post Office in via Cordusio, 4 is open Mondays through Fridays 8.00-19.00 and Saturdays 8.30 through 12.00, and is closed on Sundays. Other post offices are located all around the city and they generally open in the morning, Mon-Fri 8.00-14.00, Sat 9.30-13.00. You can purchase stamps at any Tobacconist’s (T sign). Prices change often; it is a good idea to check on the Poste Italiane website [www.poste.it/en/](http://www.poste.it/en/) (in English) or ask the tobacconist/postal officer. Red post boxes are usually located outside post offices and tabacchi shops. They have two slots:

1) ‘Per la Città’ (city mail)
2) ‘Per tutte le altre destinazioni’ (all the other domestic and international destinations)

For important letters, documents, etc. we recommend that you use a certified postage system that gives you a traceable receipt (posta raccomandata). Italian first day covers and other philatelic products are sold at the Central Philately Office (Via Cordusio, 4).

Main Couriers
- UPS Tel. 02-30303039, info at [www.ups.com](http://www.ups.com) (in English)
- TNT Tel 199 803 868, info at [www.tnt.it](http://www.tnt.it) (in Italian)
- DHL Tel. 199 199 345, info at [www.dhl.it](http://www.dhl.it) (in English)
- Bartolini, info at [www.bartolini.it](http://www.bartolini.it) (in English)

LOST AND FOUND OFFICE
Lost items are stored at Milan lost and found office for 1 year. To reclaim their items, customers should show up at the desk with a valid ID or with a written proxy note from the owner and pay a storage charge calculated on the basis of the object’s value. We advise those wishing to reclaim lost items to provide proof of purchase where possible or a detailed description of the object.

EXPATRIATE ORGANIZATIONS & INTERNATIONAL EVENTS

American Business Luncheon created by and for members of the (north) American community living and working in Milano. Today the American Business Luncheon is open to all those who are interested in or have business dealings with North America and North American companies. Luncheons are held once a month ([info@americanbusinessgroup.org](mailto:info@americanbusinessgroup.org)).

Aperonet is a social networking group where foreigners and Italians meet without a fixed schedule in the evening at various places in Milan. Check at [www.aperonet.jimdo.com](http://www.aperonet.jimdo.com). For info write to [aperitivonet@gmail.com](mailto:aperitivonet@gmail.com).

Association Milan Accueil helps French and French-speaking people who have moved to Milan. It organizes meetings, social, sport and hobby events. It publishes the bi-monthly “Tam Tam”. Tel: 02.4871.2519 Mail: [milano.accueil@fastwebnet.it](mailto:milano.accueil@fastwebnet.it).

Benvenuto Club Of Milan is a club of English speaking women of many nationalities. They meet monthly to support women who moved into the Milan area. They have an extensive program of special activities, visits and volunteer work. Contact the Newcomers Director at: 338.969.1563 or [newcomersbenvenuto@yahoo.com](mailto:newcomersbenvenuto@yahoo.com).

The British Chamber of Commerce for Italy is the focal point of the British business community in Milan and other major Italian cities. Activities in Milan include a monthly lunch – an ideal networking opportunity – on the last Thursday of the month, seminars, tax and legal round tables, as well as an interesting social calendar (wine trips, golf outings, etc). Info at [www.britchamitaly.com](http://www.britchamitaly.com) or 02-8777988.

Eurocircle was founded in 1999 in NY. Its goal is to enable expatriated professionals to meet, to express themselves, network, socialize, and find information about the city to which they have moved. Milan’s EuroCircle organizes a monthly happy hour and dinner in the city center for expatriates from all over the world. Contact [milan@eurocircle.com](mailto:milan@eurocircle.com) and state ‘Membership to EuroCircle’ in subject line. Info at [www.eurocircle.com](http://www.eurocircle.com).
MUSEUMS AND SIGHTSEEING

CENACOLO VINCIANO
Piazza Santa Maria delle Grazie, 2 (corso Magenta) - Tel. 02 92800360, www.cenacolovinciano.net

PINACOTECA DI BRERA
Via Brera, 28 - Tel. 02/722631 - www.brera.beniculturali.it

MUSEO DEL NOVECENTO
Piazza del Duomo 14 – Tel. 02-43353522 - www.museodelnovecento.org

MUSEO DELLA SCIENZIA E DELLA TECNOLOGIA “Leonardo da Vinci”
Via S. Vittore, 21 - Tel. 02/485551 - www.museoscienza.org

PINACOTECA AMBROSIANA - BIBLIOTECA AMBROSIANA
Piazza Pio XI, 2 - Tel. 02/806921 - www.ambrosiana.eu

MUSEO DEL DUOMO DI MILANO
Via Arcivescovado 1 – Tel. 02-72022656 - www.duomomilano.it

TRIENNALE BOVISA
Viale Alemagna 6 – Tel. 02-724341 - www.triennale.org

MUSEO POLDI PEZZOLI
Via Manzoni, 12 - Tel. 02/794889 - www.museopoldipezzoli.it

MUSEO BAGATTI VALSECCHI
Via Santo Spirito, 10/ Via Gesù, 5 - Tel. 02/76006132 - www.museobagattivalsecchi.org

MUSEO DIOCESANO
Corso di Porta Ticinese, 95 - Tel. 02/89420019 - www.museodiocesano.it

MUSEO SANT’EUSTORGIO
Piazza S. Eustorgio, 3 - Tel. 02/89402671 - www.santeustorgio.it

MUSEO CASA MANZONI
Via Morone, 1 - Tel. 02/86460403 - www.casadelmanzoni.mi.it

BIBLIOTECA NAZIONALE BRAIDENSE
Via Brera, 28 - Tel. 02/84640907 - www.braidense.it

FONDAZIONE ANTONIO MAZZOTTA
Foro Bonaparte, 50 - Tel. 02/878197 - www.mazzotta.it

BIBLIOTECA DI VIA SENATO
Via Senato, 14 - Tel. 02/76215318 - www.bibliotecadiviasenato.it

SPAZIO OBERDAN
Via Vittorio Veneto, 2 - Tel. 02/77406316 www.cinetecamilano.it

MUSEO POPOLI E CULTURE
Via Bianchi Mosé, 94 - Tel. 02/438221 www.pimemilano.com

MUSEO TEATRALE ALLA SCALA
Largo Ghiringhelli 1 - P.zza Scala, www.teatroallascala.org

ARCHIVIO DI STATO
Via Senato, 10 - Tel. 02/7742161 - http://www.archivi.beniculturali.it

MEAZZA STADIUM (SAN SIRO) & MUSEUM
Via Piccolomini, 5 - Tel. 02 4042432 www.sansiro.net
www.acmilan.com (AC Milan); www.inter.it (FC Internazionale)
## ESTIMATED COSTS

<table>
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<tr>
<th>Category</th>
<th>Description</th>
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<tr>
<td><strong>Housing (per month)</strong></td>
<td>Single room in Bocconi dorm: 600-800 €</td>
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<td>Private single room: 600-800 €</td>
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<td></td>
<td>Private double room: 500-600 €</td>
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<tr>
<td></td>
<td>Flat: 800-1200 €</td>
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<tr>
<td><strong>Transports</strong></td>
<td>Electronic card: 10 € (first issue)</td>
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<td>Monthly pass for students under 26: 22 €</td>
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<td></td>
<td>Monthly pass for students over 26: 35 €</td>
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<td></td>
<td>Single ride ticket: 1,50 €</td>
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<td></td>
<td>Daily ticket: 4,50 €</td>
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<td></td>
<td>Bike sharing: 2,50 € per day - 6 € per week - 36 € per year</td>
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<td><strong>Permit of Stay</strong></td>
<td>107,50 € + 16 € for the revenue stamp</td>
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<tr>
<td><strong>Health insurance (INA Assitalia)</strong></td>
<td>6 months: 49 €</td>
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<td>1 year: 98 €</td>
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<tr>
<td><strong>Italian Courses</strong></td>
<td>Crash Course: 160€ + 20€ (Textbook)</td>
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<td>Follow-Up Course: 130€ + 20€ (Textbook)</td>
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<td><strong>Meals</strong></td>
<td>Italian breakfast: 2-3 € (espresso coffee or cappuccino + croissant)</td>
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<td>Brunch: 20-30 €</td>
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<td>Bocconi canteen: 4 €</td>
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<td></td>
<td>Lunch at cafes: 10 €</td>
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<td></td>
<td>McDonald’s menu: 6-9 €</td>
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<td>Ice cream: 1,50-5 €</td>
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<td>Dinner at restaurant: 30-50 €</td>
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<td>Dinner at pizzeria: 15-30 €</td>
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<td><strong>Entertainment</strong></td>
<td>Aperitivo/Happy hour: 5-10 €</td>
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<td>Cinema: 7-13 €</td>
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<td>Pub: 4-8 €</td>
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<td>Disco: 10-30 €</td>
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<td>Concerts: 15-100 €</td>
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<td><strong>Bocconi Gym</strong></td>
<td>100 € (5-month subscription)</td>
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<tr>
<td><strong>Cell phone</strong></td>
<td>Sim card: 10 €</td>
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<td>Mobile phone: 30-600 €</td>
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<td><strong>Daily newspaper</strong></td>
<td>1-2 €</td>
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<tr>
<td><strong>Pack of cigarettes</strong></td>
<td>2,10-5,60 €</td>
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</table>
USEFUL LINKS

Official Milan Website: http://www.comune.milano.it/

CITY GUIDES
www.milanozine.it/
www.aboutmilan.com/the-city-of-milan.html
www.hellomilano.it/
www.milanometropoli.com
www.easymilano.it/eng/
www.timeout.com/milan/
www.milan.world-guides.com/

ONLINE NEWSPAPERS
www.corriere.it/english/?fr=tcol (English version of the most popular Italian newspaper)
www.ansa.it/web/notizie/rubriche/english/english.shtml (news in English)

NIGHTLIFE AND ENTERTAINMENT
www.milanodabere.it; www.milanotronight.it (nightlife)
www.mymovies.it/cinema/milano/ (cinemas)
www.fieramilano.it (Milan’s trade fair district website)