

CASA Committee

**Committee for the Coordination of
Student and Group Activities**

**Regulations for Registering and Accessing
Services for Student Associations at Bocconi
University**

1. For the purposes of these regulations, student associations are groups of students united by a common interest. Through student associations, students may contribute to the University's cultural and intellectual life. Bocconi University promotes and values the association activities of its students provided that they do not oppose its values and that they uphold the law and the regulations of the University. Registering the association does not imply that Bocconi University knows, approves or supports all the student association's activities and shares its points of view.

2. Only students who are duly enrolled in the University can be members of associations.

3. Associations on the register (the only associations that may use the expression "Bocconi Student Association" or equivalent in their names) may:

- Organize events and activities on campus, upon authorization and in compliance with University regulations.
- Reserve and use classrooms, bulletin boards and other spaces on campus.
- Promote their authorized events and initiatives, the association itself and their promotional and membership recruitment activities.
- Organize promotional and membership recruitment activities.
- Have access to an email address, a Blackboard page and a page dedicated to the association in the Campus Life section of the Bocconi website, as well as a space in You@B in the dedicated section.
- Participate in the Associations Fair and request postmasters be sent to promote their association and individual events.

4. Non-registered associations may carry out specific activities and events, at the discretion of the CASA Committee.

5. In order to be registered and have access to services, it is essential that associations maintain their decision-making autonomy at the local level, carrying out their activities without the influence and pressure of third-party organizations (such as, for example, other registered associations) or of a higher level. For associations that are part of a network, only those that are part of student networks will be admitted to the register and have access to services.

6. To be admitted to and stay on the register, associations must:

- i)** comply with the laws, regulations and principles that regulate the activities of students and associations within Bocconi University;
- ii)** operate with methods that do not oppose the values of the University;
- iii)** complete the registration renewal process within the set deadlines;
- iv)** have a certificate of incorporation and a statute in which it is declared that the association does not practice any form of discrimination (such as, for example, discrimination based on race, religion, sexual orientation, gender or disability). Each association must make transparent admission criteria and criteria for the choice of leadership and provide for a membership fee. Academic performance may not be a criterion for admission to an association. Any changes to the statute must be communicated in a timely manner to the appropriate offices;
- v)** every year, sign a declaration in which the association pledges to not adopt potentially humiliating conduct (hazing) towards members or other persons and the leadership pledges to immediately report any conduct of this kind;
- vi)** annually submit a list of all members and leadership (President, Vice President) and pledge to immediately communicate any changes. A student may have a leadership role in only one association;
- vii)** each year, submit an informational document in which associations declare their partnerships with associations at other universities and other organizations that may be held/created during the year and any initiatives that they intend to schedule. Any changes must be communicated to the appropriate offices in a timely manner;
- viii)** when creating or renewing an association, provide a list of third-party subjects that financially support the association's activities;
- ix)** clearly and carefully describe the association's relationship with the University for all activities and on all informational and promotional materials. Associations must be defined as "Association promoted and managed by Bocconi University students";
- x)** include the following provision in all contracts: "The parties herein agree and understand that Bocconi University is not a part of this contract and that Bocconi University is not responsible under any circumstances for the fulfilment of this contract";
- xi)** not suggest in any paper or digital publication, radio or television broadcast, performance in public or another location, that they represent the University's opinions and points of view.

7. In addition to the requirements listed in article 6 of these regulations, associations must submit the following in order to enroll in the register:

- A list of at least 10 founding members who are Bocconi University students, with an indication of the candidates for the association's leadership roles. Each student may be a founding member of only one association
- 150 signatures of Bocconi University students that support interest in the activities promoted
- A report that clearly explains the association's goals and plan of activities that it intends to promote during the academic year
- Completion of a test demonstrating understanding of the rules regarding associations and organizing initiatives within Bocconi University

There are 2 timeframes set for each academic year: one during the first semester and one during the second semester.

Applications submitted outside the timeframes indicated will not be taken into consideration.

After approval from the CASA Committee, recognized student associations will obtain the benefits and responsibilities specified above.

8. In addition to the requirements listed in article 6 of these regulations, the following is required in order to renew enrollment in the register:

- A list of members (at least 20 Bocconi students)
- Participation in at least one informational meeting organized by Bocconi University during the academic year
- Organization of at least one event during the academic year
- A report on the activities carried out during the academic year
- Completion of a test demonstrating understanding of the rules regarding associations and organizing initiatives within Bocconi University

After verifying the documentation submitted, the CASA Committee may request further information from the association, or put in place actions aimed at correcting any anomalies within 15 business days of its declaration. There is only one timeframe for renewing association registration during the academic year.

9. Associations shall be committed to avoiding and opposing any conduct, both on and off campus, that could damage the mental or physical health of a student or any other person, undermine their dignity or put them in a situation of considerable stress.

As a mere example, battery, forced tattoos, forced consumption of alcohol, drugs or other substances, sleep deprivation or forced isolation are unacceptable.

The signing of confidentiality contracts by members of an association is also not allowed. Any conduct of this kind shall entail submission of involved students to the Disciplinary Board and suspension of the association responsible for such conduct.

10. Students with leadership roles assume the responsibility of making sure all members of the association are aware of the University's regulations, while protecting the principle of individual responsibility.

They must participate (directly or through a delegate) in one of the informational sessions organized by the appropriate offices each academic year. Multiple delegates are not allowed for the same individual.

11. Associations may not be for profit and they may not distribute profits.

12. Fundraising activities may not be carried out on campus. Any fundraising activities must be agreed upon with the Development and Alumni Engagement Division.

Any agreements with third parties of Bocconi University must be authorized in advance by the University.