

Bocconi

**CODE OF CONDUCT
FOR FACULTY AND STUDENTS
AT BOCCONI UNIVERSITY**

Introduction

In the pursuit of its objectives, which are to respond to the demand from the national and international economic system for education and research, Bocconi University adopts the following code of conduct containing rules of behavior shared by the community, for students and faculty.

In carrying out its education and research, and in compliance with the rules governing the university system and in common with the major universities and economic and social organizations, Bocconi University lays down and applies certain rules on duty and obligation that are essential for the fruitful undertaking of such work, and which contribute to broadcasting and strengthening values of honesty and propriety so vital in study, research and professional life.

The code makes the current rules of conduct and penalty procedures for Italian universities and for Bocconi University systematic and transparent. From this point of view, adoption of the code should be understood as an act of transparency to emphasize the importance attributed by the community to some fundamental principles of honesty and propriety, and to foster knowledge of and agreement with them.

In line with these objectives, the code has been developed and will be applied with the contribution of all areas of the University.

The code is adopted and applied in the exercise of the powers and rights which Bocconi University puts in place for the organization and running of its teaching and research. Despite its compulsory nature, and the commitment of the University and all its areas to apply it fairly and rigorously, the function of the code is largely instructive, and its success will be measured by the level of awareness of and agreement with its regulations by those subject to it. Therefore, the broadest possible circulation of the code to everyone in the Bocconi community is necessary.

Bocconi University is therefore committed to doing everything necessary to spread knowledge and understanding of the code, and undertakes to foster its application by putting in place appropriate measures and structures.

1. General principles of conduct

1. In compliance with the law, faculty and students of Bocconi University, within their respective roles, undertake to conduct themselves with propriety and honesty, and in conformity with the principles of meritocracy and equal opportunity.
2. The conduct of Bocconi University faculty and students is based on:
 - a. integrity, compliance with the principles and rules of duty and obligation in the work of the University and individual responsibility;
 - b. probity, dignity, decorum, mutual respect in their respective functions and roles;
 - c. integration of society and the community, in the respect of dignity and individuality, and cultural differences;
 - d. meritocracy, transparency, equality of treatment, spirit of cooperation, equity and solidarity.

2. Definitions

1. The following definitions apply in this code:
 - a. students means all those who have any kind of relationship with Bocconi University as a student or participant in a program of any kind or level, from the time the relationship with the University becomes official until, at the conclusion of the study program, they use the services offered by the University and, in particular, the placement service. For the purposes of this code, students undertaking international programs coming from other universities are also considered students for all purposes, as are Bocconi University students taking international programs at other universities;
 - b. faculty members means all those who have a tenured or other type of contractual relationship with Bocconi University which involves teaching or research, from the time the relationship with the University becomes official until the agreement ceases. For the purposes of this code, visiting faculty from other universities are also considered faculty for all purposes, as are Bocconi University faculty visiting other universities.

3. Standards of behavior

1. In compliance with Article 1, students must satisfy the educational commitments they assume when they enroll, conducting themselves in such a way as to foster a proper and fruitful undertaking of study, exams and research.
2. In compliance with Article 1, faculty must undertake their teaching, research, and service to the University in a diligent manner, in such a way as to foster a proper and fruitful undertaking of their duties. For example, faculty conduct exams with objectivity in assessment and a willingness to provide students with feedback.
3. Without prejudice to any additional statutory or administrative penalties or civil liability for any detriment caused, a breach of standards of behavior will result in disciplinary action against the

student, verified and sanctioned on the basis of national university regulations and those in force at Bocconi University; and disciplinary action against faculty members, verified and sanctioned on the basis of the regulations governing the agreement between the faculty member and Bocconi University.

4. Punishable behavior

1. Pursuant to this code, the following behavior by students or faculty involving fraud or negligence in the performance of their respective activities is punishable, when it could cause or has caused detriment, or danger of detriment to the proper carrying out of University business:
 - a. hindering teaching, study, research or administration at the University, thereby prejudicing the proper undertaking of those activities, by, for example, breaching the University's regulations on such activities, formally adopted by the University, faculty and non-teaching staff for the undertaking of such activities and duly communicated to the interested parties;
 - b. breaching the regulations on the proper carrying out of evaluations and assessments of any kind, including admission tests, recruitment processes, competitions, exams, exercises, reports, presentations, papers, theses, teaching or research evaluations and so on; for example:
 - c. producing, disseminating or using inaccurate documents, formal statements or sources;
 - d. causing detriment or danger of detriment to the physical or moral safety of other persons;
 - e. causing detriment or danger of detriment to objects and rights, including intellectual, the rights of others, or own property rights;
 - f. other conduct contrary to the principles and regulations of this code, when such conduct could give rise to detriment or danger of detriment to the proper carrying out of University activities.

A more detailed list of punishable behavior by students can be found in the code of academic integrity.

2. In relation to the conduct described in subparagraph 1, Bocconi University, its faculty and students in the context of their respective skills, functions and roles and taking account of available resources, undertake to provide, apply and comply with required evaluation and assessment rules and methods that are fair, impartial, clear and transparent. Faculty, to the extent that it is within the role of each, shall adopt every appropriate measure (i) to provide test results in a timely manner; (ii) to ensure maximum objectivity and similarity of evaluation; (iii) to carry out their duties of having office hours and discussions with students and take part with total commitment in the institutional activities of the University.

5. Procedure for verifying breaches by students

1. Rules based on the University Academic Regulations, which are published on the University's website, will be applied to verify breaches of this code by students.

6. Student Ombudsman

1. The Student Ombudsman has been established, appointed by the Faculty Council at the proposal of the Rector and in consultation with student representatives at the Faculty Council.
2. The Student Ombudsman's non-renewable term of office is three years.
3. In the event of an alleged breach of this code by faculty members, students may submit a written complaint to the Student Ombudsman who, if necessary, will commence a confidential process without prejudice to due process in hearing both parties. The complaint must be lodged within 30 days of the event complained of.
4. The Student Ombudsman, having heard the interested parties to whom due process in hearing them both is assured, but without procedural constraints, within 60 days of receipt of the written complaint, in the absence of an amicable resolution, will issue a written finding and provide a copy to the student and faculty member concerned and, where necessary, inform the relevant bodies of the University for any further assessment and/or penalty processes.

The commencement of the procedure set out in Article 5 suspends the process before the Student Ombudsman, the time period of which recommences at the conclusion of the Article 5 procedure.