

ISU BOCCONI
HOUSING APPLICATION
REQUIREMENTS AND REGULATIONS
FOR THE RIGHT TO UNIVERSITY
EDUCATION

BOCCONI UNIVERSITY

A.Y. 2022-2023

Students

Fees, Funding and Housing Office

ISU Bocconi

Right to University Education Center



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SECTION 1: GENERAL INFORMATION

The Housing Application Requirements and Regulations is published by Right to University Education Center - ISU Bocconi and by the Fees, Funding and Housing Office - Students of Bocconi University and regulate admission to the Bocconi Residence Halls a.y. 2022-2023 of students who meet the requirements for access to the benefits of the Right to University Education.

For more information:

Fees, Funding and Housing Office - Piazza Sraffa, 13 – 20136 Milan

B in Touch for students enrolled

Bocconi Contact Center Tel. +39.02.40.3434

1.1 Availability accommodation at preferential rate for the a.y. 2022 - 2023

For the a.y. 2022-2023, Bocconi University offers to its students the following room assignments, at a preferential rate, distributed as follows:

RESIDENCE HALLS	NUMBER OF ACCOMODATION*
BOCCONI Via Bocconi, 12 - Milan	140 single rooms with shared bathroom with another student
JAVOTTE Via Giovenale, 4 - Milan	56 single rooms with shared bathroom with another student
DUBINI Via Vittore Buzzi, 7 – Milan	48 single rooms in a 4-bedroom apartment with shared bathroom with another student
SPADOLINI Via G. Spadolini, 12/A – Milan	30 single rooms in a 4-bedroom apartment with shared bathroom with another student
ISONZO Viale Isonzo, 23 Milan	44 single rooms with shared bathroom with another student
BLIGNY Viale Bligny, 22 Milan	36 single rooms with shared bathroom with another student
CASTIGLIONI Via Castiglioni, 8 Milan	48 single rooms in a 4-bedroom apartment with shared bathroom with another student

*In addition to the accommodations defined above, in the Bocconi residences there are rooms equipped for students with disabilities for a total of 45 rooms. Single rooms not located within an apartment have access to a shared kitchen. Any additions or alterations due to new openings, renovations or organizational changes will be published online.

1.2 Housing fees and installments

The Housing rate fees in Bocconi University residences vary based on the type of residence and room and are divided in “full rate” and “preferential rate”.

The preferential rate of the accommodation service is applied to students who meet the requirements defined by the Housing Application Requirements and Regulations, based on the economic condition of the applicant's family evaluated

on the basis of the value of the ISEE/ISSEU parificato indicator for services for the Right to University Education and the ISPE/ISPEU parificato value.

Details of the Housing fees are published and can be consulted on the Bocconi website: www.unibocconi.eu/housing and make up an integral part of the Housing Application Requirements and Regulations.

For the preferential rate housing, the ISU bracket assigned when initially entering the residence hall is not automatically maintained in subsequent years. Additionally, if a student has an ISEE/ISEEU Certificate with an ISEE/ISEEU value that will result in a rate change after a preferential rate housing assignment, the student can request a review of the rate applied when assigning housing. Any new rate will be applied starting from the first installment due after such communication.

The office reserves the right to carry out possible further verifications and evaluate potential variations of the ISU bracket applied, as well as to verify, in the way it deems to be most appropriate, the truthfulness and completeness of the submitted documentation.

Please also note that students assigned housing at a preferential rate for the a.y. 2022-2023 who submit an ISEE/ISEEU parificato Certificate for the purposes of applying for a a.y. 2022-2023 ISU Bocconi Scholarship, with a value that is not within the limits required for the preferential rate, shall forfeit the assignment. If they have already completed the check-in, they must leave the residence hall on the day after receiving notification by the office, and in any case no later than 26 August 2022 and will not be entitled to receive the housing deposit back.

Housing service rates are re-determined each year based on the new economic-financial documentation submitted.

By accepting the housing assignment, the student undertakes to complete the following payments:

- the housing fee for the entire agreed period
- the resident activity fee
- the housing deposit which will be returned only after the agreed period.

It is specified that the standard assignment period is applied to assignments covering the entire standard assignment period (generally September-June; for the a.y. 2022-2023: from 20 August 2022 to 27 June 2023).

In this case, the housing rate is split into three installments for students' convenience: the first installment, covering the period September-December, must be paid no later than 20 August 2022, when the residence halls open.

The deadlines for the payment of the second and third installments are published on the Bocconi website: www.unibocconi.eu/housing.

It is also specified that:

- for assignment periods shorter than the standard assignment period, obtained through the "Open reservation: recovery session", generally, the deadline for the payment of the installments corresponds to the first day of the first month of assignment if the assigned period does not exceed 4 months; otherwise, the amounts are divided into more installments, whose deadlines are communicated at the moment of assignment.
- for those who request the housing assignment for the month of July in addition to the standard assignment period according to the dedicated procedure provided and published on the website, the monthly rate for the month of July is added to the third installment of the standard assignment period.
- for every month of assignment foreseen by the housing temporary sublease agreements, the payment deadline of the housing installments for the subtenant, as a rule, corresponds to the first day of the first month of sublease.

Resident activity fee: € 20.00 will be added to the first payment made each year for the resident activity fee, along with, at each payment, any costs involved for stamping and shipping the MAV or other payment slip. This contribution is placed in a fund, the use of which may be used at the request of each individual residence hall's student representatives, in agreement with the ISU Bocconi Director.

Housing deposit: A housing deposit of € 500.00 is required from students who accept a housing assignment, to guarantee that all obligations undertaken by the acceptance are fulfilled.

The housing deposit will not be returned and will be withheld in the event of the student “forfeiting” the housing assignment by not meeting the requirements (enrollment/first-year enrollment in the a.y. 2022-2023 and merit requirements, only for students in years after the first year) that cannot be verified when the assignment is communicated.

After the end of the regular period of assignment, this deposit shall be returned to the student, without interest, when the student permanently leaves the assigned housing and after all housing payments have been completed, on condition that the student has no outstanding debts to the University or to the management. In addition, if the student does not compensate for any damage caused to residence facilities as well as for returning the room to proper hygienic and sanitary conditions and maintaining the room in good order, the housing deposit may also be used to contribute towards compensating costs incurred.

The housing deposit will not be returned in the case of “early withdrawal” and will be withheld as a **security deposit** as an equivalent to the right to withdraw, as specified in Section 6 at point 6.2 of the Housing Application Requirements and Regulations.

1.3 Who may reside at preferential rate in the Bocconi Residence Halls

Students duly enrolled for the a.y. 2022-2023 in a Bachelor of Science, Integrated Master of Arts in Law, Master of Science or PhD program are eligible to reside in one of the university residence halls. Please note that students enrolled for the a.y. 2022-2023 in courses for visiting students, Specialized and SDA Bocconi Master programs are eligible to reside at full rate only, but may only apply for the “Open reservation: recovery session”

In order to submit a housing application, students must verify the specific requirements and methods set out in the sections below dedicated to the various kinds of application. Failure to comply with such requirements represents a further reason for exclusion.

It is specified that a student who has enrolled in the first year of a regular course for the a.y. 2022-2023 and, after having already applied for a new admission at a preferential rate, also applies for a new admission at the full rate for first-year students and is assigned a room at that stage, their previous application at a preferential rate will not be accepted and will receive a negative result. Their assignment for the a.y. 2022-2023 will be at the full rate.

The student who, in any academic year, has incurred a revocation measure due to delayed payment or violation of the Bocconi Residence Regulations and for whom the University has ordered the ineligibility to use the Accommodation Service for the entire duration of the study program cannot apply for housing renewal nor for housing new admission to housing, not even through the Open reservation: recovery session.

1.4 General rules

When staying at the residence halls, students must comply with the rules indicated in the Housing Application Requirements and Regulations, the Bocconi Residence Regulations a.y. 2022-2023 and the documents signed when accepting the assignment.

For the entire period in which the student is a resident at a Bocconi residence hall, room changes are not allowed. Bocconi University, however, is entitled to transfer the student assigned to housing, even during the year, to another housing facility at the rate due for the residence hall of destination.

Cohabitation in university housing is governed by the Bocconi Residence Regulations a.y. 2022-2023, which students are deemed to know when submitting the application (available on the Bocconi website (www.unibocconi.eu/housing) and which make up an integral part of the Housing Application Requirements and Regulations.

Behavior contrary to the rules of the Bocconi Residence Regulations a.y.2022-2023 may lead to expulsion from the residence hall and a referral to the Disciplinary Committee.

The housing assignment for the a.y. 2022-2023 is granted for the academic year in which the application is submitted, therefore it will not be automatically granted for the following academic years but it is the student's responsibility to verify the possibility to submit a housing renewal application and to apply according to the procedure and deadline that will be provided for in the Housing Application Requirements and Regulations for each academic year of interest.

SECTION 2: HOUSING RENEWAL

2.1 RENEWAL APPLICATION

Renewal of housing for students who are currently residents is not automatic, but it is the student's responsibility to verify the possibility to submit a housing renewal application and to apply according to the procedure and deadline that will be provided for in the Housing Application Requirements and Regulations for the each academic year of interest. Such housing will be lost if a renewal application is not submitted.

2.1.1 Requirements for submitting an application

Preferential rate housing for the a.y. 2022-2023 will only be available for non-resident students who have already been assigned a preferential rate room when the housing renewal application is opened. Renewal is subject to the real usability of the Residence Hall for the academic year (e.g. in case of sale of buildings, construction work, or for reasons of force majeure). In case of impossibility to use a building, the confirmation of a room in another building will be subject to the availability of accommodation.

Students may only request renewal of the room occupied in the a.y. 2021-2022 and room changes may not be requested. Students wishing to change room and/or residence hall must not submit a renewal application but must instead enter a new application for preferential rate admission (3.1).

Students who are enrolled for the absolute first time in a regular year after the first year for the a.y. 2022-2023 can renew their housing, in particular:

- 2nd and 3rd year of a Bachelor of Science program
- 2nd, 3rd, 4th and 5th year of an Integrated Master of Arts program
- 2nd year of a Master of Science program
- 1st year “fuori corso” of a Bachelor and Science program, Master of Science or Integrated Master of Arts program
- 2nd, 3rd and 4th year of a PhD program

An exception is made for students with disability pursuant to Italian Law n.104/1992 or with civil disability equal to or greater than 66%, who may request renewal application even if for the a.y. 2022-2023 they are enrolling for the absolute first time in the second year fuori corso.

It is also specified that students who in the 2021-2022 academic year were guests at a preferential rate enrolled in the 3rd year or in the 1st year “fuori corso” of a Bachelor of Science program and who are enrolling for the 2022-2023 academic year in the first year of a master's degree program at Bocconi may confirm their accommodation at a preferential rate for the 2022-2023 academic year.

Students who, in the a.y. 2021-2022, are assigned preferential rate housing after 1st February 2022 may not confirm their housing for the a.y. 2022-2023, but must submit an application for new admission for the a.y. 2022-2023 and must leave the room at the end of the a.y. 2021-2022 assignment.

Students occupying a room on temporary sublease are not entitled to request its renewal but, if interested, they must submit an application for one of the other possibilities indicated by these requirements and regulations.

Reasons for exclusion.

The preferential rate housing renewal will exclude students who, in the a.y. 2022-2023:

- are already in possession of a qualification at equivalent or higher level than the program for which the preferential rate housing is requested for the a.y. 2022-2023, achieved in Italy or abroad (including qualifications issued prior to the implementation of Italian Ministerial Decree 509/1999);
- when enrolling in a Master of Science program, have already obtained a four-year qualification higher than Bachelor level;
- enroll in the second year repeating “fuori corso” or later, after the regular study program, unless they are in a situation of disability pursuant to Italian Law n.104/1992 or with civil disability equal to or higher than 66%;
- repeat or have repeated the enrollment in a program year already attended, even for transfers of Bachelor of Science, Integrated Master of Arts, Master of Science or PhD programs or for changes of faculty and/or university campus;
- in any academic year, have incurred a revocation measure due to delayed payment or violation of the Bocconi Residence Regulations and for whom the University has ordered the ineligibility to use the Accommodation Service for the entire duration of the study program;
- participate in double degree programs, selected or enrolled in the program by the partner University (DDIB CEU-Bocconi program, Double/Joint Degree programs), as they are not in possession of the requirements provided by the

- Housing Application Requirements and Regulations;
- are beneficiaries of a study scholarship to cover housing costs in Milan;
 - are resident in one of the “resident” or “commuting” municipalities (list available on the Bocconi website www.unibocconi.eu/housing);
 - present an ISEE/ISEEU and/or ISPE/ISPEU higher than the set limits;

The preferential rate housing application, in the presence of the requirements described above, is always subject to compliance with the economic and merit requirements indicated below. Failure to comply with such requirements represents a further reason for exclusion

Economic requirements

Students may renew preferential rate housing provided that the following economic requirements are met.

The student's economic status will be identified based upon the ISEE (Equivalent Economic Situation Indicator), issued for benefits to the Right to University Education, and the ISPE (Equivalent Financial Situation Indicator). The ISEE must be issued in reference to the student's tax code and must not contain “omissions/deformities/discordances.”

The ISPE, on the other hand, will be calculated by the University based upon the data provided by INPS, dividing the ISP (Financial Situation Indicator) value by the equivalence scale.

Students (Italian or foreign) not resident in Italy and non-autonomous foreign students who are residents in Italy with a family unit residing abroad must request a replacement indicator of the ISEE and ISPE value for the purpose of “subsidized benefits for the Right to University Education,” known as ISEEU/ISPEU parificato. The ISEEU/ISPEU parificato may only be issued by the CAAF (Centro Autorizzato di Assistenza Fiscale) partnered with Bocconi University.

In order to adequately consider the subjects who bear the burden of maintaining the student, students shall be considered independent only if **both** of the following requirements are met:

- Residence, as proven by registry data, outside the housing unit of the family of origin for at least two years before the date of the ISEEU parificato Certificate, in accommodation that is not owned or in usufruct by one of its members and therefore he/she uses an accommodation upon payment that must be documented (students are also not independent if at least one member of the family of origin holds the real right or personal right to use the accommodation).
- Income from employment or similar work, declared for tax purposes for the at least the past two years, not less than €9,000.00 annually. The work may not be performed under the employment of a family member.

If **both** the above conditions are not met – and duly documented as subsequently indicated in Attachment D paragraphs D.1 e D.2 – the student is part of the parents’ family unit, and therefore the economic and asset condition of the family of origin will be considered when determining ISU Bocconi eligibility and the ISU bracket.

The ISEE/ISEEU parificato and ISPE/ISPEU parificato values are defined annually by the Lombardy Region with its own resolution.

For the a.y. 2022-2023, the approved limits are the following:

- **ISEE/ISEEU parificato no higher than € 24,335,11**
- **ISPE/ISPEU parificato no higher than € 52.902,43**

The assignment of preferential rate housing and the tariffs of the housing service are applied on the basis of the economic status of the applicant's family, assessed in light of the submitted application.

The family household composition is defined pursuant to the Italian Presidential Decree December 5, 2013 no. 159, art.3.

Students in possession of the economic requirements indicated may benefit from the preferential rate service differentiated on the basis of one of the three ISU brackets, according to the following table:

ISU bracket	ISEE/ISEEU parificato value	
1st ISU bracket	from € 0.00	to € 12.167,56
2nd ISU bracket	from € 12.167,57	to € 16.223,41
3rd ISU bracket	from € 16.223,42	to € 24.335,11

If, during later checks, the office identifies omissions or false or untrue declarations revealing a higher ISEE/ISEEU parificato or ISPE/ISPEU parificato than the maximum permitted value, students will be required to pay a sum equal to triple the benefit unduly received and will be referred to Bocconi University's Disciplinary Committee.

Students who submit for the a.y. 2022-2023 an ISEE/ISEEU and/or an ISPE/ISPEU higher than the foreseen limits may not renew their preferential rate housing, but may request full rate housing renewal according to the terms scheduled for the full rates.

If after the assignment of a preferential rate room a student has an ISEE/ISEEU parificato Certificate with an ISEE/ISEEU parificato value that will result in a rate change, the student can request a review of the rate applied when assigning housing. Any new rate will be applied starting from the first installment due after such request of revision and adjusted where applicable.

The office reserves the right to carry out possible further verifications and evaluate potential variations of the ISU bracket applied, as well as to verify, in the way it deems to be most appropriate, the truthfulness and completeness of the submitted documentation.

Please note that students assigned housing at a preferential rate for the a.y. 2022-2023 who submit an ISEE/ISEEU parificato Certificate for the purposes of applying for a 2022-2023 a.y. ISU Bocconi Scholarship, with a value that is not within the limits required for receiving the preferential rate, shall forfeit the assignment. If they have already completed the check-in, they must leave the residence hall on the day after receiving notification by the office, and in any case no later than 26 August 2022 and will not be entitled to receive the housing deposit.

For applicant students who are **citizens of non-European Union member states**, not resident in Italy or non-autonomous residing in Italy and whose family unit is resident abroad, in accordance with the Resolution of the Regional Council 2022, Italian Legislative Decree 286/98 and Italian Presidential Decree August 31, 1999 no. 394, **declarations certifying 2020 income of less than 5,983.64 Euro will not be deemed valid** for suitability purposes as they are incompatible with immigration rules.

Merit requirements

Students enrolling for the a.y. 2022-2023 after the first year and wishing to renew their housing assignment must also, in addition to the economic requirements, meet the merit requirements indicated below.

Bachelor of Science (BSc) and Integrated Master of Arts (Law)	Credits required at 10 August 2022	Maximum useable bonus (if not used in previous years)
Renewal for 2nd year	49	5
Renewal for 3rd year	95	12
Renewal for 4th year (Law)	150	15
Renewal for 5th year (Law)	220	15
Renewal for 1st year "fuori corso"	150	15
Renewal for 1st year "fuori corso" (Law)	274	15
Master of Science programs	Credits required at 10 August 2022	Maximum useable bonus (if not used in previous years)
Renewal for 2nd year	50	15
Renewal for 1st year "fuori corso"	94	15

Please note that for students enrolled in the 3rd year or 1st year as "fuori corso" in the a.y. 2021-2022 of a Bachelor of Science program and who enroll for the a.y. 2022-2023 in the first year of a Bocconi Master of Science program, the

merit requirements do not apply.

Please note that the number of credits needed will be calculated based on the credits required for each past academic year, starting with the absolute first-year of enrollment¹. This rule is also applied to anyone who has interrupted the normal progression of the attended years of the program (e.g. students who repeat or have repeated a year of the program, also after a withdrawal from studies or transferring from another university or changing type of degree program or faculty and other interruptions), except for cases of “temporary interruption” of university studies pursuant to article 8 clause 5 of D.P.C.M. 9 April 20021.

Please note that merit criteria for students with disability pursuant to Italian Law n. 104/1992 or with civil disability equal to or greater than 66% may diverge up to a maximum of 40% from the criteria set out in the Housing Application Requirements and Regulations.

Please also note that PhD students who meet the economic requirements can renew their housing for the a.y. 2022-2023 if they have been regularly admitted for the a.y. 2022-2023.

For program changes, for calculating merit, only credits valid for the study program for which the benefit is requested or for the Bachelor of Science, Master of Science or Integrated Master program in which the student is enrolled in the a.y. 2022-2023 will be considered.

To achieve the minimum merit requirements, all students enrolled in program years after the first may use, in addition to the credits actually achieved, a “bonus” as follows:

- If students have never used the bonus, they may claim bonus credits as indicated in the table. Using the bonus interrupts the right to accrue additional bonus credits.
- If students have already used the bonus, they may in any case benefit from any residual credits not used in the year in which the bonus was used.

Students enrolled in Master of Science programs may use the residual bonus not used during the Bachelor program. The bonus is 15 credits if it has never been used during the Bachelor of Science program.

Students are responsible for checking that the credits obtained are actually registered by 10 August 2022 and for enrolling in the academic year by the deadlines set and communicated by the Office. For anyone who does not meet the conditions described above after a verification completed by the Office, the assignment is lost and students who have already checked-in must leave the residence on the day after receiving notification by the office, and in any case no later than 26 August 2022 and will not be entitled to receive the housing deposit back.

Only students assigned housing who meet the conditions outlined in Section 6 (point 6.1) in the Housing Application Requirements and Regulations may exercise the right of “special early withdrawal.”

2.1.2 Timescales, how to submit an application, required documentation and assignment

Regarding timescales, how to submit an application, required documentation and publication of assignments, reference should be made to the information published on the Bocconi website (www.unibocconi.eu/housing) in the webpages dedicated to this specific application and which make up an integral part of the Housing Application Requirements and Regulations.

Applications submitted after the deadline and/or following a different procedure as the one outlined on the website and/or supported by incomplete documentation will not be considered valid for the purpose of housing assignment.

¹ The absolute first year of enrollment shall be understood as any academic year of first enrollment in any kind of degree program (even if different from the one attended in the a.y. 2022-2023) which required the same education qualification as the one needed to access the attended program in the a.y. 2022-2023, in any University in Italy or abroad, even if the program has not been completed

SECTION 3: NEW HOUSING ADMISSION – FIRST ASSIGNMENTS

3.1 NEW ADMISSION APPLICATION FOR FIRST YEAR STUDENTS AND LATER YEARS

3.1.1 Requirements for submitting an application

Rooms assigned through this application will be the ones left after the "Renewal application" and up to the number of rooms indicated in point 1.1 "Availability accommodation at preferential rate for the a.y. 2022 - 2023".

Students who in the a.y. 2022-2023 are enrolled for the absolute first time in a year of a regular course may apply for the preferential rate new admission application, and in particular:

- 1st, 2nd and 3rd year of a Bachelor of Science program
- 1st, 2nd, 3rd, 4th and 5th year of an Integrated Master of Arts program
- 1st, 2nd year of a Master of Science program
- 1st year “fuori corso” of a Bachelor and Science program, Master of Science or Integrated Master of Arts program
- 1st, 2nd, 3rd and 4th year of a PhD program

An exception is made for students with disabilities, with a disability pursuant to Italian Law n.104/1992 or with civil disability equal to or greater than 66%, who may apply for new admission to housing even if for the a.y. 2022-2023 they are enrolling for the absolute first time in the second year “fuori corso”.

In addition to what is defined above, non-resident students in possession of the economic and merit requirements indicated below may submit an application for preferential rate housing.

In the event that the number of applicants exceeds the number of available accommodations, assignment will be on a ranked basis.

The assignment ranking order for new admission students will be constructed as follows:

1. new admission of students with a disability pursuant to Italian Law n.104/1992 or with civil disability equal to or greater than 66%;
2. students in the 1st, 2nd or 3rd ISU bracket, based upon the ISEE/ISEEU parificato indicator for subsidized benefits for the right to university education;

There is also a reserve for PhD students: only for housing intended for new preferential rate admissions, there will be a reserve of 4 places exclusively for students enrolled on PhD programs, as follows:

- 1 for the first program year
- 1 for the second program year
- 1 for the third program year
- 1 for the fourth program year

If those students request preferential rate housing and are eligible in accordance with the Housing Application Requirements and Regulations, they may apply exclusively for the assignment of housing included in that reserve.

It is specified that students may submit a preferential rate new admission application for first year students provided they are enrolled **for the absolute first time** in the a.y. 2022-2023 at Bocconi University.

Therefore, students enrolling in the first year in the a.y. 2022-2023 at Bocconi University in a Bachelor of Science, Integrated Master of Arts or Master of Science program coming from another University (who transferred with or without credit recognition) regardless of the number of credits recognized by Bocconi University may not submit an application for new admission to preferential rate housing. These students must submit an application for new housing admission – Open reservation.

Reasons for exclusion.

Assignment of preferential rate housing will exclude students who, in the a.y. 2022-2023:

- are already in possession of a qualification at equivalent or higher level than the program for which the preferential rate housing is requested for the a.y. 2022-2023, achieved in Italy or abroad (including qualifications issued prior to the implementation of Italian Ministerial Decree 509/1999);
- when enrolling in a Master of Science program, have already obtained a four-year qualification higher than Bachelor level;
- enroll in the second year repeating or later, after the regular study program, unless they are in a condition of disability pursuant to Italian Law n.104/1992 or with civil disability equal to or higher than 66%;
- repeat or have repeated the enrollment in a program year already attended, even for transfers of Bachelor of Science, Integrated Master of Arts, Master of Science or PhD programs or for changes of faculty and/or university campus;
- were already enrolled in other degree programs of the same level or higher than the program for which benefits or services are requested, even in faculties other than those offered by Bocconi University and in years previous to 2022-2023;
- in any academic year, have incurred a revocation measure due to delayed payment or violation of the Bocconi Residence Regulations and for whom the University has ordered the ineligibility to use the Accommodation Service for the entire duration of the study program;
- participate in double degree programs, selected or enrolled in the program by the partner University (DDIB CEU-Bocconi program, Double/Joint Degree programs), as they are not in possession of the requirements provided by the Housing Application Requirements and Regulations;
- are beneficiaries of a study scholarship to cover housing costs in Milan;
- present an ISEE/ISEEU parificato and/or ISPE/ISPEU parificato higher than the set limits;
- enroll for the a.y. 2022-2023 in the first year at Bocconi University to a Bachelor, Master of Science or Integrated Master of Arts program but are transferring from another University (with or without credit recognition request) independently from the number of credits that will be recognized by Bocconi University. In this case, students might submit a housing new admission application with a new housing admission – Open reservation.

The preferential rate housing application, in the presence of the requirements described above, is always subject to compliance with the economic and merit requirements indicated below. Failure to comply with such requirements represents a further reason for exclusion

Economic requirements

Students may request preferential rate housing provided that they meet the economic requirements indicated below. The student's economic status will be identified based upon the ISEE issued for benefits for the Right to University Education, and the ISPE.

The ISEE must be issued in reference to the student's tax code and must not contain "omissions/deformities/discordances".

The ISPE, on the other hand, will be calculated by the University based upon the data provided by INPS dividing the ISP (Financial Situation Indicator) value by the equivalence scale.

Students (Italian or foreign) not resident in Italy and non-autonomous foreign students residing in Italy with a family unit residing abroad must request a replacement indicator of the ISEE and ISPE value for the purpose of "subsidized benefits for the Right to University Education" known as ISEEU/ISPEU parificato. The ISEEU/ISPEU parificato may only be issued by the CAAF (Centro Autorizzato di Assistenza Fiscale) partnered with Bocconi University.

In order to adequately consider the subjects who bear the burden of maintaining the student, students shall be considered independent only if **both** of the following requirements are met:

- Residence, as proven by registry data, outside the housing unit of the family of origin for at least two years before the date of the ISEEU parificato Certificate, in accommodation that is not owned or in usufruct by one of its members and therefore he/she uses an accommodation upon payment that must be documented (students are also not independent if at least one member of the family of origin holds the real right or personal right to use the accommodation).
- Income from employment or similar work, declared for tax purposes for the at least the past two years, not less than €9,000.00 annually. The work may not be performed under the employment of a family member.

If **both** the above conditions are not met – and duly documented as subsequently indicated in Attachment D paragraphs D.1 e D.2 – the student is part of the parents' family unit, and therefore the economic and asset condition of the family of origin will be considered when determining ISU Bocconi eligibility and the ISU bracket.

The ISEE/ISEEU parificato and ISPE/ISPEU parificato values are defined annually by the Lombardy Region with its own resolution.

For the a.y. 2022-2023, the approved values are the following:

- **ISEE/ISEEU parificato no higher than € 24,335,11**
- **ISPE/ISPEU parificato no higher than € 52.902,43**

The assignment of preferential rate housing and the tariffs of the housing service are applied on the basis of the economic status of the applicant's family, assessed in light of the submitted application.

The family household composition is defined pursuant to the Italian Presidential Decree December 5, 2013 no. 159, art.3.

Students in possession of the economic requirements indicated may benefit from the preferential rate service differentiated on the basis of one of the three ISU brackets, according to the following table:

ISU bracket	ISEE/ISEEU parificato value	
1st ISU bracket	from € 0.00	to € 12.167,56
2nd ISU bracket	from € 12.167,57	to € 16.223,41
3rd ISU bracket	from € 16.223,42	to € 24.335,11

If, during later checks, the office identifies omissions or false or untrue declarations revealing a higher ISEE/ISEEU or ISPE/ISPEU than the maximum permitted value, students will be required to pay a sum equal to triple the benefit unduly received and will be referred to Bocconi University's Disciplinary Committee.

Students who present, for the a.y. 2022-2023, an ISEE/ISEEU parificato and/or an ISPE/ISPEU parificato higher than the foreseen limits may not be assigned preferential rate housing and will automatically be excluded from the ranking. Applicants may then submit a full rate housing application according to the set timescales and methods.

If a student has an ISEE/ISEEU parificato Certificate with an ISEE/ISEEU parificato value that will result in a rate change after a preferential rate housing assignment, the student can request a review of the rate applied when assigning housing. Any new rate will be applied starting from the first installment due after such communication and adjusted where applicable. The office reserves the right to carry out possible further verifications and evaluate potential variations of the ISU bracket applied, as well as to verify, in the way it deems to be most appropriate, the truthfulness and completeness of the submitted documentation.

Please note that students assigned housing at a preferential rate for the a.y. 2022-2023 who submit an ISEE/ISEEU parificato Certificate for the purposes of applying for a a.y. 2022-2023. ISU Bocconi Scholarship, with a value that is not within the limits required for receiving the preferential rate, such students shall forfeit the assignment. If they have already completed the check-in, they must leave the residence hall on the day after receiving notification by the office, and in any case no later than 26 August 2022 and will not be entitled to receive the housing deposit.

For applicant students who are **citizens of non-European Union member states**, not resident in Italy or non-autonomous residing in Italy and whose family unit is resident abroad, in accordance with the Resolution of the Regional Council 2022, Italian Legislative Decree 286/98 and Italian Presidential Decree August 31, 1999 no. 394, **declarations certifying 2020 income of less than 5,983.64 Euro will not be deemed valid** for suitability purposes as they are incompatible with immigration rules.

Those students may not be assigned preferential rate housing and will be automatically excluded from the ranking. Applicants may then submit full rate housing applications according to the set timescales and methods.

Merit requirements

Students who are enrolled in the first year in a.y. 2022-2023 do not have to meet the merit requirements. Only Bocconi students enrolled in the third year or first year “fuori corso” of a Bachelor of Science program in the a.y. 2021-2022 who intend to submit an admissions application for a Master of Science program for the a.y. 2022-2023 may submit a new admission application for preferential rate housing even if the admission outcome has not yet been communicated. If not admitted to the first year of the Master of Science program for the a.y. 2022-2023, the student must withdraw from any

housing assignment as stated in section 6.

Only students who enroll for the a.y. 2022-2023 in a year after the first and who wish to apply for preferential rate housing must meet, in addition to the economic requirements, also the merit requirements indicated below.

Bachelor of Science programs (BSc) and Integrated Master of Arts programs (Law)	Credits required at August 10, 2022	Max usable bonus (if not used in previous years)
New admission for 2nd year	49	5
New admission for 3rd year	95	12
New admission for 4th year (Law)	150	15
New admission for 5th year (Law)	220	15
New admission for 1st year "fuori corso"	150	15
New admission for 1st year "fuori corso" (Law)	274	15
Master of Science programs	Credits required at August 10, 2022	Max usable bonus (if not used in previous years)
New admission for 2nd year	50	15
New admission for 1st year "fuori corso"	94	15

Please note that the number of credits needed to access the ranking will be calculated based on the credits required for each past academic year, starting with the absolute first-year of enrollment². This rule is also applied to anyone who has interrupted the normal progression of the attended years of the program (e.g. students who repeat or have repeated a year of the program, and other interruptions), except for cases of "temporary interruption" of university studies pursuant to article 8 clause 5 of D.P.C.M. 9 April 20021.

Please note that merit criteria for students with disability pursuant to Italian Law n.104/1992 or with civil disability equal to or greater than 66% may diverge up to a maximum of 40% from the criteria set out in these Regulations.

Please also note that PhD students who meet the economic requirements can apply for preferential rate housing new admission for the a.y. 2022-2023 if they have been regularly admitted for the a.y. 2022-2023.

For program changes, for calculating merit, only credits valid for the study program for which the benefit is requested or for the Bachelor of Science, Master of Science or Integrated Master program in which the student is enrolled in the a.y. 2022-2023 will be considered.

To achieve the minimum merit requirements, all students enrolled in program years after the first may use, in addition to the credits actually achieved, a "bonus" by the following methods:

- If students have never used the bonus, they may claim bonus credits as indicated in the table. Using the bonus interrupts the right to accrue additional bonus credits.
- If students have already used the bonus, they may in any case benefit from any residual credits not used in the year in which the bonus was used.

Students enrolled in Master of Science programs may use the residual bonus not used during the Bachelor program.

² The absolute first year of enrollment shall be understood as any academic year of first enrollment in any kind of degree program (even if different from the one attended in the a.y 2022-2023) which required the same education qualification as the one needed to access the attended program in the a.y 2022-2023, in any University in Italy or abroad, even if the program has not been completed

The bonus is 15 credits if it has never been used during the Bachelor of Science program.

Students are responsible for checking that the credits obtained are actually registered by 10 August 2022 and for enrolling in the academic year by the deadline set and communicated by the Office. For anyone who does not meet the conditions described above after a verification completed by the Office, the assignment is lost and students who have already checked-in must leave the housing on the day after receiving notification by the office, and in any case no later than 26 August 2022 and will not be entitled to receive the housing deposit.

Only students assigned housing who meet the conditions outlined in Section 6 (point 6.1) the Housing Application Requirements and Regulations may exercise the right of “special early withdrawal.”

3.1.2 Timescales, how to submit an application, required documentation and assignment

Regarding timescales, how to submit an application, required documentation and publication of assignments, reference should be made to the information published on the Bocconi website (www.unibocconi.eu/housing) in the webpages dedicated to this specific application and which make up an integral part of the Housing Application Requirements and Regulations.

Applications submitted after the deadline and/or following a different procedure as the one outlined on the website and/or supported by incomplete documentation will not be considered valid for the purpose of housing assignment.

SECTION 4: OPEN RESERVATION: RECOVERY SESSION

Any rooms available at preferential rate at the end of the “early withdrawal” period, will be once again available to eligible students for the ISU Bocconi Scholarship for the a.y. 2022-2023 can be requested through the “Open reservation: recovery session” procedure.

Please note that the application may only be submitted by eligible students for the ISU Bocconi Scholarship a.y 2022-2023 who:

- have been assigned an accommodation at full rate and wish to apply for a rate change from full rate to preferential rate.

or

- have not been assigned an accommodation for the a.y. 2022-2023 and wish to submit a new admission application for housing at preferential rate.

The “Open reservation – recovery session” applications may be submitted in November 2022.

It is specified that both the rate change and the new admission at preferential rate, that students can request through the "Open reservation: recovery session", are subject to availability of rooms at preferential rate possibly left after the previous preferential rate applications, and up to the number of rooms indicated in point 1.1. "Availability accommodation at preferential rate for the a.y. 2022 - 2023".

In the event that the number of applicants exceeds the number of rooms available, the room assignment will be made according to the following priority order:

1. students in a condition of disability pursuant to Italian Law n.104/1992 or with civil disability equal to or higher than 66%;
2. "non resident" students (1st year students and subsequent year students)
3. "commuting" students (1st year students and subsequent year students)
4. "resident" students (1st year students and subsequent year students)

It is also specified that:

- 1st year students of 1°,2°,3° ISU bracket will be taken into account based on the ISEE/ISEEU parificato parameter for benefits for the Right to University Education;
- subsequent year students of 1°,2°,3° ISU bracket will be taken into account based on the ISEE/ISEEU parificato parameter for benefits for the Right to University Education;

With reference to the rate change application, it is specified that:

- the preferential rate will be applied from the second housing installment and there is no adjustment for the first housing installment already paid.
- the rate change will be applied only if the accommodation occupied in the a.y. 2022-2023 falls within the type of accommodation also available at preferential rate.

4.1 Timescales and methods for submitting application and assignment

Regarding timescales, how to submit an application, required documentation and publication of assignments, reference should be made to the information published on the Bocconi website (www.unibocconi.eu/housing) in the webpages dedicated to this specific application and which make up an integral part of the Housing Application Requirements and Regulations.

Applications submitted after the deadline and/or following a different procedure as the one outlined on the website and/or supported by incomplete documentation will not be considered valid for the purpose of housing assignment.

SECTION 5: TEMPORARY SUBLEASE

Students housed in Bocconi residence halls and taking part in the a.y. 2022-2023 in an Exchange Program or Free Mover or an off-campus internship recognized by Bocconi University, may ask to make their housing available to another student, duly enrolled at Bocconi University in a Bachelor of Science, Integrated Master of Arts or Master of Science program, during the period in which they are participating in the international experience.

Participation in the international mobility or internship program will be verified by the offices.

Students in the international mobility or internship program are responsible for identifying and indicating the name of a Bocconi student interested in temporarily occupying the room for the sole duration of the international program.

The housing may be sublet only for full months.

Students temporarily occupying the room are not required to meet the merit and income requirements.

For full rate rooms, the students taking over will pay for the housing exclusively at full rate (monthly rate).

For preferential rate rooms, the students taking over will pay:

- the monthly rate relating to the ISU bracket, if already assigned or being assigned (according to the rules of the 2022-2023 ISU Bocconi Requirements and Regulations) for the a.y 2022-2023. and provided that the student meets the economic requirements for the assignment of preferential rate housing;
- or the full rate.

For students participating in the international mobility or internship program during the a.y 2022-2023 the overall housing fee will be determined based on the monthly rate.

5.1 Timescales and how to submit application for temporary sublease of housing

Only 2022-2023 assignees who meet all merit and/or income requirements and are enrolled in the academic year as defined above may apply.

If the requirements are not met and the assignment is later revoked, the sublease is cancelled.

Students subletting their rooms are responsible for any non-payments and are required to refund the University.

The temporary sublease application may be submitted according to the methods and timescales available on the Bocconi website (www.unibocconi.eu/housing).

SECTION 6: WITHDRAWAL

By accepting the housing, students undertake to always pay the following:

- the housing fee for the entire agreed period;
- the resident activity fee;
- the housing deposit which will be reimbursed only at the end of the agreed period (timelines and methods are described on the website).

The only exceptions are defined below as “special early withdrawal,” “early withdrawal,” and “early withdrawal due to graduation or internship.”

6.1 Special Early Withdrawal

The “special early withdrawal” application can be submitted, during the period indicated on the Bocconi website, by students who:

- are Bachelor of Science students at Bocconi and, though they participated in the admissions process for a Master of Science program for the a.y. 2022-2023, were not admitted and did not enroll for the 1st year “fuori corso”.

or

- are enrolled in the first year of a Bachelor of Science, Integrated Master of Arts (Law) or Master of Science program in the a.y.2022-2023 and withdraw from the program within the same deadline for submitting special early withdrawal

or

- have confirmed housing but believes they will not reach the required credits for renewal. The number of credits less than required by the Housing Application Requirements and Regulations must be reported by the students and verified by the office after 10 August 2022.

Withdrawal applications submitted in this manner will result in the cancellation of the housing assignment starting on the date when the application was submitted. Students who are included in one of these cases will receive a reimbursement of the housing deposit and will not be required to pay subsequent installments.

Other withdrawal requests, in addition to the abovementioned cases, will as well be evaluated by the Office; in case of acceptance of the student's request, he/she will receive the refund of the housing deposit and will not be required to pay the subsequent housing installments.

6.2 Early withdrawal

Students who submit an “early withdrawal” application during the period indicated on the Bocconi website can withdraw in advance, regardless of the reason.

Withdrawal applications submitted in this manner will result in the cancellation of the housing assignment starting on 24 December 2022.

Students included in this case will not be required to pay subsequent installments, but will not receive a reimbursement of the resident activity fee and the housing deposit, which will be withheld as a security deposit.

6.3 Early withdrawal due to graduation or internship (January-June 2023)

Commencing from the month of January, students who must participate in a curricular internship outside Milan or who graduate in the March 2023 graduation session may submit an “early withdrawal application due to internship or graduation.” The office will verify the veracity of the statements made by the student when applying with the appropriate offices.

Withdrawal applications submitted in this manner will result in the cancellation of the housing assignment starting on the last day of the month after the submission of the application.

Students who are included in one of these cases:

- are required to pay the monthly housing fee covering the month following that of submission of the application;
- are not required to pay subsequent housing installments, but will receive the reimbursement of the resident activity fee and the housing deposit.

SECTION 7: FORFEITURE – REVOCATION

Forfeiture

Any student shall forfeit his/her entitlement to use housing if, during the year, the student:

- transfers to another university;
- withdraws from the program;
- graduates. In this case, he/she must permanently leave the room by the end of the same month;
- does not meet the enrollment requirements for the a.y. 2022-2023 and/or the merit requirements foreseen by the Housing Application Requirements and Regulations following the verifications carried out by the Office after the housing assignment;
- is assigned a room at preferential rate for the a.y. 2022-2023., but presents for the purposes of applying for the ISU Bocconi Scholarship a.y. 2022-2023 an ISEE/ISEEU parificato Certificate whose values do not fall within the limits set to benefit from the preferential rate. In this case, if the student has already checked-in, he/she must leave the residence hall and will not be entitled to a refund of the housing deposit.

Revocation

The housing assignment is revoked and the student must immediately and definitively leave the room assigned if, during the year:

- the student incurs disciplinary sanctions higher than the warning imposed by Bocconi University. The revocation entails the expulsion from residence hall and the loss of the housing deposit.
- the student is responsible for serious violation of the rules of the Bocconi Residence Regulation. In this case, the revocation entails the expulsion from the residence hall and the loss of the housing deposit. The University reserves the right to refer the student to the Disciplinary Committee.
Moreover, the university reserves the right to order the ineligibility to use the accommodation service for the entire duration of the study program.
- the student does not pay the housing installments within 20 days from the due date. In this case, the revocation entails the expulsion from the residence hall and the loss of the housing deposit. The University reserves the right to order the ineligibility to use the accommodation service for the entire duration of the study program.
- The student who presented/presents untruthful declarations. In this case, the revocation entails the expulsion from residence hall and the loss of the housing deposit. Furthermore, the sanctions provided for by art. 75 and 76 of D.P.R. 445/2000 as well as the penalties provided for by art. 10 of the Legislative Decree 68/2012 (in this regard, see Attachment A, relating to the verification of financial status and validation of economic information provided). The University reserves the right to refer the student to the Disciplinary Committee and, if the elements of the crime are recognized (Article 331 of the Criminal Code), a report to the judicial authority.

SECTION 8: ATTACHMENTS

Each attachment is an integral part of the Housing Application Requirements and Regulations.

ATTACHMENT A – ISU BOCCONI BOARD

Members of the ISU Bocconi Board:

Mr Riccardo Taranto, President, ISU Bocconi
Mr Paolo Cancelli, Director, ISU Bocconi
Ms Paola Chiara Borsetto, Operating Manager, ISU Bocconi
Professor Annalisa Prencipe, Dean, Bocconi Undergraduate School
Professor Antonella Carù, Dean, Bocconi Graduate School
Professor Stefano Caselli, Dean for International Affairs
Ms Martina D'Aponte, Student Representative
Ms Mariachiara Quintiliani, Student Representative
Mr David Cicchetti, Student Representative

ATTACHMENT B: Verification of Financial Status and Validation of Economic Information Provided

For the purposes of ascertaining an applicant's financial status, ISU Bocconi – the Student Assistance and Financial Aid Center – will avail itself of the means provided for by law, in particular article, 10 of Italian D.lgs. n.68/2012, article 71 of Italian D.P.R. 445/2000, article 11 del DCPM 159/2013 and INPS memorandum no. 171/2014, and will request supporting documentation attesting to the veracity of the declaration (Form 730, Consolidated Form, VAT declaration, etc.).

By agreement with the Lombardy Region Revenue Office, Ministry of Finance, the accuracy of the self-certification provided by students who are deemed eligible for financial services or provision of services through open competition will be checked, pursuant to current laws and in particular article 71 of Italian Presidential Decree 445/2000.

Furthermore, information regarding ISU beneficiaries will be sent to the National Institute of Social Security and to the Department of Labor and Social Policy according to Govt. Decree no. 78 of 31 May 2010.

If an applicant's declaration is false, sanctions will be applied pursuant to articles 75 and 76 of Italian Presidential Decree 445/2000 in addition to the sanctions foreseen by Art. 10 contained in Italian Law 68/2012 and in particular:

1. In the delay of implementation of regulations referred to in article 38, paragraph 2, of the Italian Law-Decree no. 78 of 31 May 2010, converted, with changes from Italian Law no. 122 of 30 July 2010, organizations referred to in article 3, paragraph 1, check the veracity of the family situation declared by the student by comparing the income and asset information declared by recipients of actions with the information in possession of the Internal Revenue Service IT system. For that end, universities, higher education artistic, musical and dance institutions and service provider organizations are given the power to directly access the Interexchange Tax Registry System of Local Organizations (SIATEL) at the Internal Revenue Service, upon stipulation of the appropriate agreement.
2. Service provider organizations send the lists of recipients of the same Financial Administration and can request them to carry out fiscal verifications and checks. The members of the family household of students benefiting from services are included in the categories that they are subject to, pursuant to applicable regulations, with maximum controls.
3. Without finding themselves in the conditions established by the state and regional regulations, anyone who submits false declarations, either regarding themselves or members of their family household, in order to make use of related actions, is subject to an administrative sanction consisting in the payment of a sum equal to triple the benefit unduly received, and loses the right to obtain other grants for the duration of the study program, without prejudice to in any case the application of sanctions referred to in article 38, paragraph 3 of the Italian Law-Decree no. 78 of 31 May 2010, converted, with changes from Italian Law no. 122 of 30 July 2010, as well as criminal laws for the actions making up the crime.
4. Pursuant to the aforementioned laws, the treatment of the data acquired through the application for benefit assignment, with the purpose of verifying the economic conditions and the veracity of the situation of the student's family household, is necessary in compliance with a legal obligation pursuant to article 10 of Italian D.lgs. 68/2012, article 71 of Italian D.P.R. 445/2000 and article 11 of Italian DPCM 159/2013, as well as for the performance of the University tasks carried out in the public interest as an academic institution, in compliance with article 34, paragraphs 3 and 4 of the Constitution, with DPCM 9 April 2001 and with Italian D.Lgs. 68/2012.
The treatment of sensitive data communicated through the application for benefit assignment is necessary for the performance of the University tasks carried out in the public interest in compliance with DPCM 9 April 2001 and Italian D.Lgs. 68/2012 (articles 6 and 9 of the General Data Protection Regulation no. 679/2016).

Pursuant to article 2947 of the Italian Civil Code, checks will be carried out within 5 years starting from the last undue use and resulting from self-certification that was revealed to be false.

Bocconi University reserves the right to implement disciplinary sanctions and, if details regarding a crime are recognized (article 331 of Italian CPP), report it to legal authorities.

ATTACHMENT C: Information on the Use of Personal Information and Rights of the Applicant (EU Regulations 2016/679)

With this document, UNIVERSITA' COMMERCIALE "LUIGI BOCCONI" (hereinafter Bocconi University or the University), with its registered office at Via Sarfatti 25, Milano, as Data Controller, hereby informs you, in compliance with European Regulation 2016/679 known as GDPR – General Data Protection Regulation, (hereinafter the Law), regarding use of the personal data (hereinafter the Data), collected when applying for benefit assignment.

1. The types of information we collect

The personal data acquired are communicated by the student when registering or enrolling, such as full name, date and place of birth, gender, tax code, nationality, residence address, phone and electronic contact information, as well as data acquired with the application for benefit assignment, such as data related to vital data and the financial and asset situation of the student and the student's family household. Some personal data are included in what is defined by the Law as belonging to "special categories" (hereinafter sensitive data), meaning information relating to health of the interested party and family members, information relating to ethnicity or race, etc.

2. Purpose and modality of the Treatment

The personal data described above are collected by Bocconi University through ISU Bocconi – the Student Assistance and Financial Aid Center/Fees, Funding and Housing Office and used, including with electronic instruments, for the sole purpose of allocating the benefit requested and verifying the conditions for allocation, in any case for legal purposes. Regarding the aforementioned purposes, the use of data will also take place with the use of electronic or automated means in a way that is relevant and limited to what is required for the purposes for which they are used and, in any case, in order to guarantee the strictest security and confidentiality and always in full compliance with current legislation. With regards to sensitive data, use will be carried out in proportion to the purpose pursued.

3. The legal basis for processing your information

The personal data described above shall be used following a request by the interested party and for legal purposes. They must, of necessity, be provided to determine the financial status of the applicant's immediate and nuclear family and to determine whether they meet the requirements for accessing the benefit and determining the same, according to the criteria set out in the Housing Application Requirements and Regulations. Failure to consent to use of data shall prevent participation in the application.

For the purposes indicated at paragraph 2., the data can be treated without the consent of all interested parties, as necessary in compliance with a legal obligation pursuant to article 10 of Italian D.lgs. 68/2012, article 71 of Italian D.P.R. 445/2000 and article 11 of Italian DPCM 159/2013, as well as for the performance of the University tasks carried out in the public interest as an academic institution, in compliance with article 34, paragraphs 3 and 4 of the Constitution, DPCM 9 April 2001 and Italian D.lgs. 68/2012.

Sensitive data communicated through the application for benefit assignment for the Right to University Education are treated in compliance with the aforementioned law (articles 6 and 9 of the General Data Protection Regulation n. 679/2016).

4. Circulation and communication of Data

Data may be accessed by Staff of Bocconi University that have the need in order to perform duties or given their position held, as well as other entities providing services to Bocconi University, whom the University has specifically nominated as responsible or qualified for the processing of the Data of such subjects, in relation to their duties, shall have access to the pertinent Data. All this, always in connection with the purposes pointed out previously. The data described above may be communicated to natural persons or legal entities that collaborate with the University for the purposes of allocating benefits for the Right to University Education; to public authorities such as the Lombardy Region, the Italian Ministry of Finance, the Italian Revenue Office and the Guardia di Finanza for legitimate checks. Data will be kept strictly for the time and scope for which they were collected.

5. Data Subject's Rights

Data subjects have the following rights: to require the Data Controller to correct the personal data held about them if it is incorrect; to require the Data Controller to erase their personal data; to require the Data Controller to restrict its Data processing activities (and, where its processing is based on the subject's consent, the Data subject may withdraw that consent, without affecting the lawfulness of the Data Controller's processing based on consent before its withdrawal); to object to the data treatment; to receive from the Data Controller the personal data held about the subject which the subject has provided, in a reasonable format specified by the subject, including the purpose of the transmittal to another data controller. The aforementioned rights may be exercised with a request sent to ISU Bocconi – the Student Assistance and Financial Aid Center/Fees, Funding and Housing Office at the email address funding@unibocconi.it to the attention of the internal Data Processor.

Please note that the above rights are not absolute, and we may be entitled to refuse requests where exceptions apply.

The Data Controller for personal data is Università Commerciale Luigi Bocconi.

The internal Data Processor of the data provided is Mr. Paolo Cancelli, Director of the Students Organizational Unit.

The Data Controller has appointed the Data Protection Officer ("DPO") that may be contacted at the email address dpo@unibocconi.it for any questions regarding use of personal data and to exercise the rights set out in the Law.

ATTACHMENT D: Documents

D.1 DOCUMENTS REQUIRED TO STUDENTS WITH FAMILY HOUSEHOLD RESIDENT IN ITALY

1. **Attestazione ISEE issued in 2022** for benefits for the Right to University Education in favor of the student requesting the benefit and with indication of the applicant's fiscal code;
2. **Dichiarazione Sostitutiva Unica (DSU)** connected to the above mentioned Attestazione ISEE;
3. **Financial statements form**, if there are entrepreneurial, individual or corporate business activities at 31/12/2020, with or without financial statements requirements. The financial statements form must be submitted for each individual or corporate company and must be completed, signed and approved by the professional who manages the company's accounting. The amount indicated in the financial statements form must be correctly declared also in the Dichiarazione Sostitutiva Unica ("altre forme di patrimonio mobiliare").
4. **Only students who requested to be considered "independent"** must submit the following additional documents:
 - a. CU employer's declaration of income earned in the years 2020 and 2021;
 - b. Income tax declaration referred to income earned in the years 2020 and 2021;
 - c. Family registration certificate related to the two years prior to the date of the DSU;
 - d. Rental contract, upon payment and in the name of the student, for the years 2020 and 2021 and registration of the contract at Agenzia delle Entrate in the years of reference.
5. **Only students with disability pursuant to Italian Law n.104/1992 or with civil disability equal or greater than 66%** must submit the following additional documents:

Copy of disability certificate pursuant to article 3, paragraph 1 or 3, of Italian Law n. 104 of 5 February 1992 or a copy of civil disability certificate attesting the percentage of disability. Both the certificates must be issued by the relevant Italian Medical Committee.

D.2 DOCUMENTS REQUIRED TO STUDENTS WITH FAMILY HOUSEHOLD RESIDENT ABROAD

International students with official registered address abroad, or international students with official registered address in Italy but not independent and with members of their family household who have official registered address abroad, in order to access the 2022-2023 Right to University Education benefits, need to submit the following documentation:

1. **ISEEU parificato Certificate issued in 2022** by the CAAF partnered with Bocconi University.

For the required documents and the procedures to request the ISEEU parificato Certificate, it is necessary to refer to the provisions published on the dedicated pages of the website ([link](#)) and which make up an integral part of the Housing Application Requirements and Regulations.
2. **Financial statements form**, if there are entrepreneurial, individual or corporate business activities at 31/12/2020, with or without financial statements requirements. The financial statements form must be submitted for each individual or corporate company and must be completed, signed and approved by the professional who manages the company's accounting. The financial statement form must be submitted to the CAAF partnered with Bocconi University when requesting the ISEEU parificato Certificate and the related amount will need to be taken into consideration in the ISEEU calculation.
3. **Declaration of Absence of Sole Proprietorship or Business Activities** for each member of the family household without sole proprietorship or business activities as of 31/12/2020.
4. **Only students who requested to be considered "independent"** must submit the following additional documents:
 - a. CU employer's declaration of income earned in the years 2020 and 2021;
 - b. Income tax declaration referred to income earned in the years 2020 and 2021;
 - c. Family registration certificate related to the two years prior to the date of the ISEEU parificato Certificate;
 - d. Rental contract, upon payment and in the name of the student, for the years 2020 and 2021;
5. **Only students with disability pursuant to Italian Law n.104/1992 or with civil disability equal or greater than 66%** must submit the following additional documents:

Copy of disability certificate pursuant to article 3, paragraph 1 or 3 of Italian Law n. 104 of 5 February 1992, or a copy of civil disability certificate attesting the percentage of disability. Both the certificates must be issued by the relevant Italian Medical Committee.