Università Commerciale Luigi Bocconi

Student Affairs Division
Student Services Office

Piazza Sraffa, 13
20136 Milano

EXAMPLE

2014-2015 BOCCONI SCHOLARSHIP FOR INTERNATIONAL STUDENTS - GRADUATE
ACCEPTANCE FORM

Name	
Surname	
Student ID *(top right of the enrollment summary)*	

The Bocconi Scholarship for International Students consists of a full tuition waiver, worth up to € 12,000 per year.

Please note that the awarding of this scholarship is provisional and subject to the verification that the financial documents you are required to submit are consistent with the information you provided when filling out your scholarship online application and the completion of all acceptance procedures.

ACCEPTANCE PROCEDURES

REMINDER: In order to accept and confirm the scholarship you MUST comply with the 3 steps outlined below. Failure to do so will result in the automatic revocation of the scholarship.

1	**Complete and finalize your enrollment in Bocconi** according to the timeline and methods laid out by the Admissions Office **and** pay the advance of **€ 2.043.00** (a MAV bank fee of € 3.00 is included) on the 2014-2015 tuition and university fees. (The sum of which will be reimbursed approximately by the end of February 2015 by Universita' Bocconi.)
2	**Print, fill-out completely, sign, scan and return this acceptance form** by **DD/MM/YYYY** by e-mail to financial.aid@unibocconi.it. Please do so even if you decide NOT to accept the scholarship.
3	**Send the following documents within 60 days** of this e-mail (Deadline: DD/MM/YYYY): **ATTENTION**: If your documents are considered incomplete or any of the following conditions are not met the Bocconi Scholarship for International Students will be revoked. In case further documentation or information is needed in order to evaluate your family's economic condition our office will contact you by email indicating the documents needed. Failure to provide all documents needed within 15 days of receiving the before mentioned email will result in the revocation of the scholarship. • a copy of your valid passport; • a signed and dated copy of the application form received by email upon completion of the online application form; • **For non-Italian income and assets** the following documents must be submitted in **original language** together with an **official translated version in Italian or English** and both the original and the translated versions must be **legalized and stamped** by the relevant local Italian authority (for Italian translations) or legalized with an Apostille stamp, *Hague Convention of 5 October 1961* (for Italian and/or English translations) in countries where possible: - a document indicating the **composition of your family household** must be provided. This document should indicate all family members (nuclear and extended) registered with your same permanent address. Please note that your family economic condition will be evaluated considering

the your family of origin, including both of your parents, as well as all those listed in the official document of the composition of your family household, including nuclear and extended family members with the same permanent address;

- a copy of **tax returns** for the calendar year 2012 for all of your family and/or household members must be provided. (If tax returns are not produced in your country, statements from each family and/or household members' employer indicating the gross person's gross income for 2012 will be considered together with a declaration from the relevant tax agency indicating that the person has no liability/obligations toward the agency/authority for the 2012 year);

- a declaration of **gross annual income** for the 2012 calendar year for each of the applicant's family and/or household member must be provided. This certification should be issued by the employer. For unemployed members a declaration of unemployment, retirement/pension, or enrollment in school/university must be provided;

- **if one or more of your family and/or household members owned a company or shares**: a Balance sheet up to 31/12/2012, profit and loss account and additional note and a document attesting the number of shares for each family and/or household member. If a Balance sheet, as indicated, is not produced in your country the following documents must be provided: A) the final cash balance as of 31 December 2012 B) the overall cost of all assets which can be liquidated with net value of all those paid off as of 31 December 2012 and C) all other assets and properties, as of 31 December 2012;

- **if one or more of your family and/or household members owned developed property as of 31/12/2012**: a document indicating the relevant area in square meters of the developed property and (ex: title deed), if any, documents certifying any mortgages on this property and the amount which has not been repaid as of 31 December 2012 must be provided;

- if your family lives in a rented home/flat, a copy of the rental contract which indicates the rent must be provided;

- if your family lives in a home/flat for free and the home/flat is not owned by any of the current habitants a copy of the title deed showing the full name of the owner must be provided;

- documentation attesting movable assets as of 31 December 2012 (bank accounts – deposit, checking and savings accounts, stocks, dividends, shareholdings, portions of assets net of any companies owned, etc) for each family and/or household member.

• **For household income and assets in Italy** (if any): a 2013 ISEE/ISEEU declaration and the D.S.U. (Dichiarazione sostitutiva unica) which refers to the 2012 calendar year.

Original Documents must be sent by **registered** mail to:

2014-2015 Bocconi Scholarship for International

Students Student Services Office

Piazza Sraffa, 11 – Room 109

20136 Milano – Italia

ATTENTION: Keep a copy of all documents sent as well as the receipt for the registered mail.

Please carefully read and take note of all of the above **as failure to comply with acceptance procedures: 1, 2 or 3 will result in the automatic revocation of the scholarship.**

Bocconi
EXAMPLE

RENEWAL CRITERIA

The Bocconi Scholarship for International Students will be automatically renewed for the second year provided the following criteria is met:

- Enrollment for the 2015-16 academic year, including the payment of the 1st installment of tuition and fees must be completed by September 14th, 2015.

Merit Requirements:

- Second year (2015-16) earn at least 49 credits by August 10, 2015 with a grade point average of at least 26/30 .

The grade point average is calculated as the weighted credit average of all grades for exams and modules passed and registered in the recipient's academic record. The credit points and the grades earned for the single modules passed will be considered separately.

The renewal of the Bocconi Scholarship for International Students for following years is not subject to the submission of economic documents each year.

EXCLUSION AND REVOCATION OF THE BOCCONI SCHOLARSHIP FOR INTERNATIONAL STUDENTS

Students will automatically lose the scholarship if they:

- do not accept the award according to the guidelines set forth in the awarding email;
- provide incorrect economic information;
- receive disciplinary sanctions imposed by Bocconi University: disciplinary sanctions imposed by Bocconi University will result in a revocation of all benefits, including those granted for the Academic Year when the sanctioned behavior took place.

Students whose award is revoked must settle all tuition and fees payments with the TCA office.

☐ **I have read and accept all of the above** acceptance procedures and conditions attached to the 2014-2015 Bocconi Scholarship for International Students.

☐ **I do NOT accept** the Bocconi Scholarship for International Students

Date _____ Signature_____

This form must be filled out, signed and returned to our office by e-mail to financial.aid@unibocconi.it by DD/MM/YYYY.

EXAMPLE